



अखिल भारतीय आयुर्विज्ञान संस्थान(छत्तीसगढ़) रायपुर ,  
All India Institute of Medical Sciences, Raipur (Chhattisgarh)  
G. E. Road, Tatibandh,  
Raipur-492 099 (CG)  
www.aiimsraipur.edu.in

No. Admin/Rec./Deput./AIIMS.RPR/359

Dated: 03-10-2018

**ENGAGEMENT OF VARIOUS POSTS ON DEPUTATION BASIS IN  
AIIMS, RAIPUR.**

AIIMS Raipur invites applications in the prescribed proforma from suitable candidate for filling up following posts on DEPUTATION BASIS. The essential qualifications, experiences etc. required for applying for these posts are as under:-

Sr. No.	Name of Post	Group	Pay Band/Grade Pay/Pay Scale	No. of Post(s)
01.	Registrar	A	Rs.15600-39100+GP 7600/-	1
02.	Chief Nursing Officer	A	Rs.15600-39100+GP 7600/-	1
03.	Senior Administrative Officer	A	Rs.15600-39100+GP 6600/-	1
04.	Nursing Superintendent	A	Rs.15600-39100+GP 6600/-	1
05.	Sr. Procurement cum Stores Officer	A	Rs.15600-39100+GP 6600/-	1
06.	Finance and Chief Accounts Officer (Senior Accounts Officer)	A	Rs.15600-39100+GP 6600/-	1
07.	Chief Dietician	A	Rs.15600-39100+GP 6600/-	1
08.	Senior Hindi Officer	B	Rs.9300-34800+GP 4600/-	1
09.	Sr. Sanitation Officer	B	Rs.9300-34800+GP 4600/-	1
10.	Chief Pharmacist	B	Rs.9300-34800+GP 4600/-	1
11.	Assistant Engineer (Civil)	B	Rs.9300-34800+GP 4600/-	2
12.	Assistant Engineer(Electrical)	B	Rs.9300-34800+GP 4600/-	1
13.	Assistant Engineer (Air Conditioning & Refrigeration)	B	Rs.9300-34800 +GP 4600/-	1
14.	Private Secretary	B	Rs.9300-34800+GP 4600/-	4
15.	Sr. Pharmacist	B	Rs.9300-34800+GP 4200/-	3
16.	Sanitation Officer	B	Rs.9300-34800+GP 4200/-	3
17.	Assistant Accounts Officer	B	Rs.9300-34800+GP 4600/-	2
18.	Cashier	C	Rs.5200-20200+GP 2400/-	2
<b>Total Posts</b>				<b>28</b>

**Note:**

- \* The number of posts is tentative and is liable to change based on the Institute's requirements.
- \*\* Maximum age limit for applying for the aforesaid posts on deputation is **56 years** as on last date of receipt of application.
- \*\*\* The period of deputation shall not ordinarily exceed **3 years**.

S. No.	Name of the Post, Group, Pay-band & Grade Pay and Essential Eligibility Conditions.	Number of posts
1.	<p><b>Registrar</b></p> <p><b>Group 'A'</b></p> <p><b>Pay Band - 3</b></p> <p>Rs.15600-39100 with Grade Pay of Rs. 7600/-</p> <p><b>Essential:</b></p> <p>Officers under the Central/State/U.T. Governments/ Universities/Statutory/ Autonomous Bodies or Research and Development Organizations having following educational qualification and experience:</p> <p>i) A graduate of a recognized University.</p> <p>ii) Seven years' experience of administration in a supervisory capacity or as a teacher in a University/ teaching institution including conduct or examination and admission and assignment of teaching programmes for under graduate and postgraduate etc.</p> <p><b>Desirable :</b></p> <p>A postgraduate degree.</p>	01
2.	<p><b>Chief Nursing Officer</b></p> <p><b>Group 'A'</b></p> <p><b>Pay Band - 3</b></p> <p>Rs.15600-39100 with Grade Pay of Rs. 7600/-</p> <p><b>Essential:</b></p> <p>Officers of the State/ Central Government or Statutory/ Autonomous Bodies:</p> <p>i. holding analogous posts</p> <p><b>or</b></p> <p>ii. With 5 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs. 6600/-</p> <p><b>or</b></p> <p>iii. With 10 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs. 5400/-.</p>	01

3.	<p><b>Name of the post:</b> Senior Administrative Officer</p> <p><b>Group 'A'</b></p> <p><b>Pay Band – 3</b> PB-3 Rs.15600-39100+GP of Rs. 6600/-</p> <p><b>Essential:</b> Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations (i)holding analogous posts on regular basis , <b>Or</b> (ii) with 5 years regular service in the grade pay of Rs. 5400/- in the relevant field.</p> <p><b>Note:</b> The Departmental Administrative Officer with 5 years regular service in the grade pay of 5400/- will also be considered along with outsiders (deputationists). In case the Departmental Officer is selected for appointment to the post, it will be treated as having been filled by promotion</p>	01
4.	<p><b>Nursing Superintendent</b></p> <p><b>Group 'A'</b></p> <p><b>Pay Band – 3</b> Rs.15600-39100 with Grade Pay of Rs. 6600/-</p> <p><b>Essential:</b> Officers of the State/ Central Government or Statutory/ Autonomous Bodies holding analogous posts Or Deputy/ Assistant Nursing/ Superintendent with 5 years regular service in the Grade Pay of Rs. 5400/-</p>	01
5.	<p><b>Senior Procurement –cum-Stores Officer</b></p> <p><b>Group 'A'</b></p> <p><b>Pay Band – 3</b> Rs.15600-39100 with Grade Pay of Rs. 6600/-</p> <p><b>Essential:</b> Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous post or with at least 5 years of regular service in the post with Grade Pay of Rs. 5400/- and have 5 years' experience as a Stores officer on regular basis</p>	01

6.	<p><b>Chief Finance and Accounts Officer (Senior Accounts Officer)</b></p> <p><b>Group 'A'</b></p> <p><b>Pay Band-3:</b> Rs.15600-39100 with Grade Pay of Rs.6600/-</p> <p><b>Essential:</b> Officers under the Central/State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis ,</p> <p><b>Or</b></p> <p>With 5 years regular service in the relevant field in the grade pay of Rs. 5400/-.</p>	01
7.	<p><b>Chief Dietician</b></p> <p><b>Group 'A'</b></p> <p><b>Pay Band-3:</b> Rs.15600-39100 with Grade Pay of Rs.6600/-</p> <p><b>Essential:</b></p> <p>Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Health Care Organizations: holding analogous posts on regular basis</p> <p><b>Or</b></p> <p>With 5 years of regular service in the post of Senior Dietician (Assistant Food Manager) in the Grade Pay ofRs. 5400/-.</p> <p><b>Or</b></p> <p>With 7 years of regular service in the post of Dietician in the Grade Pay of Rs. 4600/-.</p>	01
8.	<p><b>Senior Hindi Officer</b></p> <p><b>Group 'B'</b></p> <p><b>Pay Band-2:</b> Rs.9300-34800 with Grade Pay of Rs.4600/-</p> <p><b>Essential:</b> Officers from the Central/State Govt./UTs:-</p> <p>(i) holding analogous posts on regular basis in the parent cadre/department; or</p> <p>(ii) with 5 years regular service in the grade rendered after</p>	01

	<p>appointment thereto on a regular basis in posts in Pay Band 2, Rs. 9300-34800/- with Grade Pay Rs. 4200/-;</p> <p><b>and</b></p> <p>Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level OR Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level OR Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of an examination at the degree level; OR Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of an examination at the degree level; OR Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level; AND Recognized Diploma or Certificate course in translation from Hindi to English &amp; vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking.</p>	
9.	<p><b>Senior Sanitation Officer</b></p> <p><b>Group 'B'</b> <b>Pay Band-2:</b> Rs.9300-34800 with Grade Pay of Rs.4600/-</p> <p><b>Essential:</b></p> <p>Officers working in 200 bedded Hospital of Central/ State/ U.T. Governments or Central Autonomous/ Statutory/ Local Self Government Bodies or Public Sector undertakings:</p> <p>(i) Holding analogous posts on regular basis; or</p> <p>(ii) Holding a post in the grade pay of Rs.4200/-with 5 years of regular service in the grade.</p>	01

10.	<p><b>Chief Pharmacist</b></p> <p><b>Group 'B'</b>  <b>Pay Band-2:</b> Rs.9300-34800 with Grade Pay of Rs.4600/-  <b>Essential:</b></p> <p>Officers under the Central/State/U.T. Governments/ Universities/Statutory Bodies or Autonomous Bodies or Research and Development Organizations  <b>i.</b> holding analogous posts on regular basis , <b>or</b></p> <p>with 5 years regular service in the grade of Pharmacist Grade II in the Grade Pay of Rs. 4200/-</p>	01
11.	<p><b>Assistant Engineer (Civil)</b></p> <p><b>Group 'B'</b>  <b>Pay Band-2:</b> Rs.9300-34800 with Grade Pay of Rs.4600/-</p> <p><b>Essential:</b></p> <p>Officers under the Central/State/U.T. Governments/ Universities/Statutory/ Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis.  <b>Or</b>  Jr. Engineer (Civil) with 5 years of regular service in the grade.</p>	02
12.	<p><b>Assistant Engineer (Electrical)</b></p> <p><b>Group 'B'</b>  <b>Pay Band-2:</b> Rs.9300-34800 with Grade Pay of Rs.4600/-  <b>Essential:</b></p> <p>Officers under the Central/State/U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations  Holding analogous posts on regular basis.  <b>Or</b>  Jr. Engineer (Electric) with 5 years of regular service in the grade.</p>	01
13.	<p><b>Assistant Engineer (Air Conditioning &amp; Refrigeration)</b></p> <p><b>Group 'B'</b>  <b>Pay Band-2:</b> Rs.9300-34800 with Grade Pay of Rs.4600/-</p> <p><b>Essential:</b></p> <p>Officers from Ministries/ Departments of Government of India, CPWD, MES, BRO, DoT, State Government/Union Territories Engineering Services, and other Engineering Departments of the Central /State Statutory/Autonomous Bodies holding analogous post or with 5 years of regular service as Junior Engineer.</p>	01

14.	<p><b>Private Secretary</b></p> <p><b>Group 'B'</b></p> <p><b>Pay Band-2:</b> Rs.9300-34800 + GP Rs. 4600/-</p> <p><b>Essential:</b></p> <p>Officers of the State/Central Government or Central Statutory/ Autonomous Bodies holding analogous posts or with at least 5 years of regular service in the post with Grade Pay of Rs. 4200 or higher.</p>	04
15.	<p><b>Sr. Pharmacist</b></p> <p><b>Group 'B'</b></p> <p><b>Pay Band-2:</b> Rs.9300-34800 with Grade Pay of Rs.4200/-</p> <p><b>Essential:</b></p> <p>Officers under the Central/State/U.T. Governments/ Universities/Statutory Bodies or Autonomous Bodies or Research and Development Organizations</p> <p>i. holding analogous posts on regular basis , or</p> <p>ii. with 6 years regular service in the grade of Pharmacist Grade II in the Grade Pay of Rs. 2800/-.</p>	03
16.	<p><b>Sanitation Officer</b></p> <p><b>Group 'B'</b></p> <p><b>Pay Band-2:</b> Rs.9300-34800 with Grade Pay of Rs.4200/-</p> <p><b>Essential:</b></p> <p>Officers of the 200 bedded Hospital of Central/ State/ U.T. Governments or Central Autonomous/ Statutory/ Local Self Government Bodies or Public Sector undertakings:</p> <p>(i) Holding analogous posts on regular basis; or</p> <p>(ii) Holding a post in the grade pay of Rs.2800/-with 6 years of regular service in the grade.</p>	03
17.	<p><b>Assistant Accounts Officer</b></p> <p><b>Group 'B'</b></p> <p><b>Pay Band-2:</b> Rs.9300-34800 + GP Rs. 4600/-</p> <p><b>Essential:</b></p> <p>Officers under the Central/State/U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis ,</p> <p><b>or</b></p> <p>Junior Accounts Officer with five years of regular service in the grade pay of Rs. 4200/-</p>	02

18.	<p><b>Cashier</b>  <b>Group 'C'</b>  <b>Pay Band- 1:</b> Rs. Rs.5200-20200 + GP Rs. 2400/-  <b>Essential:</b>  Officers under the Central/State/U.T. Governments/ Universities/Statutory, Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis and possessing the educational qualification and experience as follows:  Degree in Commerce of recognized University or equivalent  <b>and</b>  1. At least 2 years' experience of handling accounts work of a Government Organization.  <b>and</b>  2. Having proficiency in Computer application.</p>	02
-----	--	----

**TERMS AND CONDITIONS FOR THE APPLICANTS  
WHO WISH TO APPLY ON DEPUTATION BASIS**

1. The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training Vide OMs No. 6/8/2009-Estt. (Pay-II) dated 17th June 2010, as amended from time to time.

2. The Officers who fulfill the above qualifications/eligibility may submit their application in the attached proforma **through proper channel** to the following address latest by **19/11/2018, 5:00 PM** by **Speed Post/Registered Post** only.

Sr. Administrative Officer  
2<sup>nd</sup> floor, Medical College Building,  
Gate No-5, AIIMS Raipur, G.E. Road,  
Tatibandh, Raipur (C.G.) Pin 492099

3. The envelope containing the application(s) should be superscribed "**Application for the Post of ..... on Deputation basis.**" While forwarding applications, it may be ensured that the particulars of the candidates are verified and that they fulfill the eligibility criteria. **Duly attested photocopies of APAR/ACR Reports (of the last 05 years) should also be enclosed with the applications. It may be ensured that no vigilance/disciplinary proceedings are pending or contemplated against the candidate.** Applications without vigilance clearance and APAR/ACR Dossiers will not be considered.

**Director**  
AIIMS, Raipur



**Application for the post of .....  
on deputation basis at AIIMS, Raipur**

1.	Name and address in BLOCK letters	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p>Affix here recent passport size photograph</p>
2.	Father's Name		
3.	Date of Birth (in Christian era)		
4.	Date of retirement under Central/State Government Rules		
5.	Educational Qualification	i)	
		ii)	
		iii)	
		iv)	
6.	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).		
		Required	Possessed by the Applicant
	<b>Essential</b>		

	<b>Desirable</b>				
7.	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post				
8.	Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.				
	Office/Inst./Organization	Post Held.		Pay-band and Grade pay (Scale of Pay if in pre-revised scale of pay)	Nature of Duties
		From	To		
9.	Nature of present employment (i.e.ad-hoc or temporary or quasi-permanent or permanent)				
10.	In case the present employment is held on deputation/contract basis, Please state : (a) the date of initial appointment (b) period of appointment on deputation/contract (c) name of the parent office/organization to which you belong				
11.	Additional details about present employment please state whether working under: (a)Central Government (b)State Government (c)Autonomous Organization (d)Government undertaking (e)University				
12.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.				
13.	Total emoluments per month now drawn.				
14.	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is Insufficient.				

15.	Whether belongs to SC/ST/OBC (if yes, please specify)		
16.	Contact Nos.	1) Office	
		2) Residence	
		3) Mobile	
		4) E-mail address	
17.	If selected, specify the minimum required joining time		
<i>Signature of the Candidate</i>			Candidate's Address:
Date:			
Countersigned:			
<hr/> [Employer/Authorized Officer]			