



# TAMIL NADU PUBLIC SERVICE COMMISSION

**Advertisement No. 521**  
**Notification No. 33/ 2018**

**DATED: 14.11.2018**

Applications are invited only through online mode up to 16.12.2018 for Direct Recruitment to the following posts:-

| Sl.No. | Name of the Post  | Name of the Service and Code No.  | No. of vacancies | Scale of Pay                         |
|--------|---|---|------------------|--------------------------------------|
| 1.     | Librarian Grade-I in Industries and Commerce Department (2011-2012) (Post Code.1930)  | <b>Tamil Nadu Industries Subordinate Service (Code No.044)</b>          | <b>01</b>        | <b>Rs.36200-114800/- (Level- 15)</b> |
| 2.     | Librarian in Agriculture Department (2014-2016) (Post Code.1845)  | <b>Tamil Nadu General Subordinate Service (Code No.36)</b>              | <b>02</b>        | <b>Rs.36200-114800 /- (Level-15)</b> |
| 3.     | Film Librarian in Agriculture Department (2015-2016) (Post Code.3110)   |   | <b>01</b>        | <b>Rs.36200-114800 /- (Level-15)</b> |
| 4.     | Librarian and Information Assistant Grade-I for Anna Centenary Library in Public Libraries Department (2016-2017) (Post Code.3108)  | <b>Tamil Nadu Educational Subordinate Service (Code No.25)</b>          | <b>05</b>        | <b>Rs.36200-114800/- (Level-15)</b>  |
| 5.     | Librarian and Information Assistant Grade-II for Anna Centenary Library in Public Libraries Department (2016-2017) (Post Code.3109) | <b>Tamil Nadu Educational Subordinate Service (Code No.25)</b>          | <b>19</b>        | <b>Rs.19500-62000/- (Level-08)</b>   |
| 6.     | Librarian in Legislative Assembly Secretariat (2014-2015) (Post Code.2091)  | <b>Tamil Nadu Legislative Assembly Secretariat Service (Code No.61)</b> | <b>01</b>        | <b>Rs.56900-180500/- (Level-23)</b>  |

It is mandatory for the applicants to register their basic particulars through One-Time online Registration system on payment of Rs.150/- (Rupees One Hundred and Fifty only) towards registration fee and then should apply online for this recruitment. [The One-Time Registration will be valid for 5 years from the date of registration. Thereafter, the registration should be renewed by paying the prescribed fee.]

## 2. DISTRIBUTION OF VACANCIES

| Sl.No. | Name of the Post  | GT (G) | GT (W) | GT(W)(PSTM) | BC (G) | BC (PSTM) | BC(W)(PSTM) | BC(M)(W) | BC(M)(W)(DW) | BC(Ex-Ser) | MBC /DC (G) | MBC/DC (W) | MBC/DC (LD) | MBC/DC(Ex-Ser) | SC (G) | SC (W) | SC(A)(W)(PSTM) | ST(G)(PSTM) | Total |
|--------|---|--------|--------|-------------|--------|-----------|-------------|----------|--------------|------------|-------------|------------|-------------|----------------|--------|--------|----------------|-------------|-------|
| 1.     | Librarian Grade-I   | -      | -      | -           | -      | -         | -           | -        | -            | -          | 1           | -          | -           | -              | -      | -      | -              | -           | 01    |
| 2.     | Librarian (Agriculture)   | 1      | -      | -           | -      | -         | -           | -        | -            | -          | -           | -          | -           | -              | -      | -      | 1              | -           | 02    |
| 3.     | Film Librarian (Agriculture)  | 1      | -      | -           | -      | -         | -           | -        | -            | -          | -           | -          | -           | -              | -      | -      | -              | -           | 01    |
| 4.     | Librarian and Information Assistant Grade-I for Anna Centenary Library in Public Libraries Department   | 1      | -      | 1           | 1      | -         | -           | 1        | -            | -          | 1           | -          | -           | -              | -      | -      | -              | -           | 05    |
| 5.     | Librarian and Information Assistant Grade-I I for Anna Centenary Library in Public Libraries Department | 4      | 1      | 1           | 2      | 1         | 1           | -        | 1            | 1          | 1           | 1          | 1           | 1              | 1      | 1      | -              | 1           | 19    |
| 6.     | Librarian (Legislative Assembly)  | 1      | -      | -           | -      | -         | -           | -        | -            | -          | -           | -          | -           | -              | -      | -      | -              | -           | 01    |

**Abbreviation:-** GT- General Turn - G-General, W - Women; PSTM - Persons Studied in Tamil Medium; DW- Destitute Widows; M-Muslim, SC - Scheduled Caste, SC(A) - Scheduled Caste (Arunthathiyar), BC - Backward Class, MBC - Most Backward Class, DC - Denotified Community, Ex-ser - Ex-Servicemen, LD - Locomotor Disability.

## 3. IMPORTANT DATES AND TIME

|  |                      |
|--|----------------------|
| Date of Notification   | <b>14 . 11. 2018</b> |
| Last date for submission of application  | <b>16 . 12. 2018</b> |
| Last date for payment of Fee through Bank (State Bank of India or Indian Bank) | <b>18. 12 . 2018</b> |

| Date of Written Examination             |                       |                                |
|---|-----------------------|--------------------------------|
| <b>Paper-I<br/>(Subject paper)</b>      | <b>23 .02.2019 FN</b> | <b>10.00 A.M. to 01.00 P.M</b> |
| <b>Paper – II<br/>(General Studies)</b> | <b>23 .02.2019 AN</b> | <b>02.30 P.M. to 04.30 P.M</b> |

#### 4. FEES

|    |  |          |
|----|--|----------|
| a) | <p><b><u>Registration Fee</u></b></p> <p>For One-Time Registration (Revised with effect from 01.03.2017 vide G.O.(Ms).No.32, Personnel and Administrative Reforms Department, dated 01.03.2017)</p> <p><b>Note :</b></p> <p>(i) Applicants who have already registered in One-Time Registration system paying Rs.50/- before 01.03.2017 and those who have registered for One-Time Registration on or after 01.03.2017 by paying Rs.150/- are exempted from paying the registration fee for this recruitment.</p> <p>(ii) Applicants who have made One-Time Registration must pay the prescribed examination fee for this recruitment unless fee exemption is claimed. (One-Time Registration is only to avail exemption for Registration fee for a period of 5 years from the date of registration and it will not be considered as prescribed examination fee for this recruitment).</p> | Rs.150/- |
| b) | <p><b><u>Examination Fee</u></b></p> <p><b>Note :</b></p> <p>The Examination fee <b>should be paid</b> at the time of submitting the online application for this recruitment, if they are not eligible for the fee concession noted below.</p>   | Rs.150/- |

#### **EXAMINATION FEE CONCESSION**

| Category  | Concession     | Condition |
|---|----------------|-----------|
| (i) Scheduled Castes / Scheduled Caste (Arunthathiyars, Scheduled Tribes) | Full Exemption | --        |

|  |  |  |
|--|--|--|
| (ii) Differently Abled Persons, Destitute Widow of all communities   | Full Exemption   | (i) For Differently Abled persons, the disability should be not less than 40%.<br>(ii) For DWs, the DW certificate should have been obtained from the RDO/ Sub Collector/ Assistant Collector. |
| (iii) Most Backward Class / Denotified Communities, Backward Classes (Other than Muslim) Backward Class (Muslim) | Those who have not availed three free chances so far in the previous recruitments may avail exemption from payment of examination fee. | Should not have availed three free chances in the previous recruitments.   |
| (iv) Ex-Servicemen   | Those who have not availed two free chances so far in the previous recruitments may avail exemption from payment of examination fee.   | (i) Should not have availed two free chances in the previous recruitments.<br>(ii) Fee concession will not apply to those who have already been recruited to any class or service or category. |

**Note :**

- (i) Applicants can avail exemption from paying examination fees as per eligibility criteria.
- (ii) The three/ two free chances referred to above are not for **EACH POST** but for **ANY THREE/ TWO APPLICATIONS ONLY**. The claim for exemption from payment of examination fee made in any application which is rejected/ admitted or withdrawn will be counted as a free chance availed.
- (iii) Failure to pay the prescribed fee along with the application in time will be liable for rejection of application.
- (iv) The number of free chances availed by the applicant means the total number of free chances hitherto availed by the applicant in his/ her earlier application submitted to the Commission for any post/ recruitment.
- (v) If the examination fee concession claimed in the application is found to exceed the admissible limits as announced above, the application will be rejected at any stage of selection. The number of free chances availed by the applicants will be counted from the previous applications submitted through One-Time Registration and/ or submitted directly without One-Time Registration i.e., before One-Time Registration was made as mandatory.

## 5. MODE OF PAYMENT OF EXAMINATION FEE

- Examination fee of Rs.150/- (Rupees One Hundred and fifty only) is payable online through Net banking / Credit card / Debit card or it can be paid offline at SBI/ Indian Bank within 2 days from the date of submission of online application, by choosing the option in the online application.
- Applicants have to register their basic particulars through One-Time Registration which is mandatory on payment of Rs.150/- (Rupees One Hundred and Fifty only) towards registration fee and then should apply online for this recruitment. The One-Time Registration will be valid for 5 years from the Date of Registration. Thereafter, the registration should be renewed by paying the prescribed fee. Applicants who have already registered in One-Time Registration system on payment of Rs.50/- before 01.03.2017 and those who have registered for One-Time Registration on or after 01.03.2017 by paying Rs.150/- towards One-Time Registration are exempted from paying the registration fee for this recruitment.
- Applicants have also to pay the service charges applicable to the State Bank of India / Indian Bank.
- **Offline mode of payment in the form of Demand Draft / Postal Order etc., will not be accepted and the applications forwarded with such modes of payment will be summarily rejected. Those who have registered in the One-Time Registration system and paid the registration fee of Rs.150/- and received the registration ID need not pay the Registration fee i.e., Rs.150/- and it is enough to pay the examination fee alone.**
- Applicants who have made One-Time Registration must pay the prescribed examination fee for this recruitment. (One-Time Registration is only to avail exemption for Registration fee for a period of five years from the date of registration and it will not be considered as prescribed examination fee for this recruitment).

(For further details, refer [para 2 \(13 – 23\) of "Instructions to Applicants"](#)).

## 6. QUALIFICATIONS

### A) AGE LIMIT (as on 01.07.2018)

| Sl. No. | Category of Applicants   | Minimum Age (Should have completed) | Maximum Age          | Name of the Post & Department                           |
|---------|--|-------------------------------------|----------------------|---|
| 1.      | SCs, SC(A)s, STs, MBCs/ DCs, BCs, BCMs and Destitute Widows of all Castes. | 18 Years                            | No Maximum age limit | Librarian Grade-I in Industries and Commerce Department |

|    |   |          |   |   |
|----|---|----------|---|---|
| 2. | 'Others'<br>[i.e. applicants not belonging to SCs, SC(A)s, STs, MBCs/ DCs, BCs and BCMs].   | 18 Years | 35 Years<br>(should not have completed) | Librarian Grade-I in Industries and Commerce Department   |
| 3. | SCs, SC(A)s, STs, MBCs/ DCs, BCs, BCMs and DWs of all Castes.                               | 18 Years | No Maximum age limit                    | 1) Librarian in Agriculture Department<br>2) Film Librarian in Agriculture Department   |
| 4. | "Others"<br>[(i.e.) Applicants not belonging to SCs, SC(A)s, STs, MBCs/ DCs, BCs and BCMs]. | 18 Years | 30 Years<br>(should not have completed) | 3) Librarian and Information Assistant Grade-I in Public Libraries Department<br>4) Librarian and Information Assistant Grade-II in Public Libraries Department<br>5) Librarian in Legislative Assembly Secretariat |

### **Age concession**

#### **(i) For Differently Abled Persons (Others)**

- (a) Differently Abled Persons are eligible for age concession upto 10 years over and above the maximum age limit prescribed above.

#### **(ii) For Ex-servicemen: (Others)**

- (a) Ex-servicemen are eligible for age concession upto 48 years of age.  
(b) The above mentioned age concession will not apply to those Applicants who have already been recruited to any class or service or category.

**Note:**

- (i) Applicants not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs and BCMs., who have put in 5 years and more of service in the State / Central Government are not eligible to apply even if they are within the age limit.
- (ii) Instructions given with regard to maximum age limit under Para 5 of the 'Instructions to Applicants' will apply to this recruitment.
- (iii) No maximum age limit shall mean that the applicants should not have completed 58 years of age either on the date of notification or at the time of selection/ appointment to the post.**

**(B) EDUCATIONAL QUALIFICATION: (as on 14 .11.2018)**

**Applicants should possess the following or its equivalent qualification:-**

**(i) For the post of Librarian Grade-I**

- 1. Must possess a degree in Arts or Science or Commerce from University recognized by the University Grants Commission.  
and**
- 2. Must possess a degree in Library Science from any University recognized by the University Grants Commission, or from a recognized Institution or Board;  
and**
- 3. Must possess practical experience in Cataloguing and abstracting in a Library connected with any recognized Educational and Scientific Institution or Industrial Concern for a period of not less than two years.**

**(ii) For the post of Librarian and Film Librarian (Agriculture)**

- 1. Must possess a degree  
and**
- 2. Must possess B.Lib Science Degree (provided that other things being equal, preference shall be given to a candidate who has**
  - a) Adequate knowledge of French/German**
  - b) Previous experience as Librarian in a Library of a college affiliated to a University or a Research Institute or a well established District Library.**

**(iii) For the post of Librarian and Information Assistant Grade-I and Grade – II**

- 1. A Bachelor's Degree of a University recognized by the University Grants Commission.  
and**

**2. A Bachelor's Degree or Master Degree in Library Science or Library and Information Science of a University recognized by the University Grants Commission.**

**(iv) For the post of Librarian (Legislative Assembly)**

**Must hold a Bachelor's degree in any subject and a degree in Library and Information Science of any University recognized by the University Grants Commission."**

**Note :**

- (i) The qualification prescribed for this post should have been obtained by passing the required qualification in the order of studies viz. 10<sup>th</sup> + HSC or its equivalent + U.G. degree + P.G. degree as stipulated in Section 25 of Tamil Nadu Government Servants (Conditions of Service) Act 2016. The results of exam should have been declared on or before the date of Notification.
- (ii) Applicants claiming equivalence of qualification to the prescribed qualification should upload and submit evidence for equivalence of qualification in the form of G.O. issued prior to the date of this notification when called for, failing which, their application will be summarily rejected. The G.Os issued regarding equivalence of prescribed qualification after the date of this notification will not be accepted. A list of Equivalence of qualification in the related subject is available in **Annexure - I.**
- (iii) The applicants should upload or submit experience certificate as provided in **Annexure - II** to this notification **when called for.**

(Refer [para 10 of the "Instructions to Applicants"](#) and Annexure to this Notification)

**(C) CERTIFICATE OF PHYSICAL FITNESS**

Applicants selected for appointment to the said post will be required to produce a certificate of physical fitness in the form prescribed below before their appointment:



| Sl.No. | Name of the Post   | Form of Certificate of Physical Fitness        | Standard of Vision Prescribed for the Post |
|--------|--|--|--|
| 1.     | Librarian – Grade I in Industries and Commerce Department  | Form prescribed for Executive Posts.           | Standard III (or) better                   |
| 2.     | Librarian and Film Librarian in Agriculture Department     | Other than Executive Posts of various services |  |
| 3.     | Librarian and Information Assistant for Grade-I & Grade-II |  |  |
| 4.     | Librarian in Legislative Assembly                          |  |  |

The Applicants with defective vision should produce eye fitness certificate from qualified eye specialist.

#### **(D) KNOWLEDGE IN TAMIL**

Applicants should possess adequate knowledge in Tamil on the date of this Notification.

(For details refer [para 11 of the Commission's 'Instructions to Applicants'](#)).

#### **7. CONCESSIONS**

- (i) Concessions in the matter of age and/or fees allowed to SCs, SC(A)s, STs, MBCs/DCs, BCs, BCMs, Destitute Widows, Differently Abled Persons, Ex-servicemen, other categories of persons etc., are given in [para 12 to 14 of the 'Instructions to Applicants'](#).
- (ii) Persons claiming concession referred to above have to produce evidence for such claim, when called for, otherwise their application will be liable for rejection.

#### **Note :**

In all cases, an Ex-Serviceman once recruited to a post in any class or service or category, **cannot claim the concession** of being called an Ex-Serviceman for his further recruitment. [Proviso to Section 3(j) (vii) of Tamil Nadu Government Servants (Conditions of Service) Act 2016]

### 8. SCHEME OF EXAMINATION (OBJECTIVE TYPE) (OMR METHOD) AND ORAL TEST:-

| Subject  | Duration | Maximum Marks | Minimum Qualifying Marks for selection   |        |
|--|----------|---------------|--|--------|
|  |          |               | SCs, SC(A)s, STs, MBCs/DCs, BCs and BCMs | Others |
| <b>Paper -I (200 Questions)</b><br><b>(Code No. 266)</b><br>Library and Information Science (B.L.I.S) (Degree Standard)  | 3 hours  | 300           | 171                                      | 228    |
| <b>PAPER-II(100 Questions)</b><br><b>GENERAL STUDIES</b><br><b>(Code No. 003)</b><br>General Studies (Degree Standard) – 75 Questions and Aptitude and Mental Ability Test (SSLC Standard) – 25 Questions. | 2 hours  | 200           |  |        |
| <b>iii. Interview and Records</b>  |          | 70            |  |        |
| <b>Total</b>   |          | <b>570</b>    |  |        |

#### **Note :**

- (i) The Question Paper in the subject Library and Information Science (B.L.I.S) will be set in English only. The Question Paper in General Studies will be set both in English and Tamil.
- (ii) Refer [para 22 of "Instructions to Applicants"](#) in regard to instructions to be followed while appearing for competitive examinations conducted by the Commission.
- (iii) The Syllabus for Examination is furnished in the **Annexure - III** of the notification and also available in the Commission's website [www.tnpsc.gov.in](http://www.tnpsc.gov.in).

## 9. CENTRE FOR EXAMINATION

Examination will be held in 4 Centres.

| Sl. No. | Name of the Centre | Centre Code |
|---------|--------------------|-------------|
| 1.      | Chennai            | 0100        |
| 2.      | Madurai            | 1000        |
| 3.      | Coimbatore         | 0200        |
| 4.      | Trichirappalli     | 2500        |

### **Note :**

- (i) Applicants will be required to appear for the Written Examination/ Certificate Verification / Oral Test at their own expenses.
- (ii) The Commission reserves the right to increase/decrease the number of Examination Centres and to re-allot the Applicants.

## 10. SELECTION PROCEDURE

**Selection will be made in two successive stages** i.e., (i) Written Examination and (ii) Oral Test in the form of an interview. Final selection will be made on the basis of total marks obtained by the candidates at the Written Examination and Oral Test taken together subject to the rule of reservation of appointments. Appearance in both the papers of the Written Examination and Oral Test is compulsory. A candidate who has not appeared in any one of the papers in Written Examination or Oral Test will not be considered for selection, even if he/she secures qualifying marks in the Written Examination or Oral Test.

**(For further details refer [paragraph 23 \(b\) of "Instructions to Applicants"](#))**

## 11. NO OBJECTION CERTIFICATE / INFORMATION TO THE EMPLOYER

No Objection Certificate obtained from appropriate authority shall be produced at the time of Certificate Verification, failing which, the application will be rejected.

For details refer [Para 15 \(g\) of Commission's 'Instructions to Applicants'](#). - Any violation of this instruction will be liable for / end in rejection of application and forfeiture of his/her candidature.

## 12. GENERAL INFORMATION

- A. The rule of reservation of appointments is applicable to this recruitment except for the posts mentioned in the serial numbers 3 & 6.
- B. In G.O.(Ms.) No.145, Personnel and Administrative Reforms (S) Department, dated 30.09.2010, and G.O.(Ms.)No.40 Personnel and Administrative Reforms(S) Department dated 30.04.2014, the Government have issued orders to fill 20% of all vacancies in direct recruitment on preferential basis to persons who studied the **prescribed qualifications in Tamil Medium. The 20% reservation of vacancies on preferential allotment to Persons Studied in Tamil Medium (PSTM) will apply to this recruitment.** Applicants claiming this reservation must have studied the prescribed qualifications for the post in Tamil Medium and should have the certificate for the same. **Having written the University Examinations or Competitive Examinations in Tamil language alone will not qualify the candidate for claiming this reservation.** If the Applicants with PSTM Certificate are not available for selection for appointment against reserved turn, such turn shall be filled by Non-PSTM Applicants but belonging to the respective communal category. The PSTM certificate shall be produced by the applicant in prescribed format / proforma available in the Commission's website at 'www.tnpsc.gov.in' which shall be obtained from the Head of the Institution and to be submitted when called for by the Commission. **However, reservation of appointment to the PSTM is not applicable to the posts mentioned in Serial Numbers 3 & 6 and Turn does not arise for the post mentioned in Serial Number 1. PSTM reservation is applicable for the posts mentioned in Serial Numbers 2, 4 & 5.**

(For further details refer para 27 (XIX) of "Instructions to Applicants")

- C. **The number of vacancies advertised is only approximate and is liable to modification with reference to vacancy position at any time including reduction before finalization of selection.**
- D. The selection for appointment to the above said posts is purely provisional subject to final Orders on pending Writ Petitions, if any, filed at Madras High Court and Madurai Bench of Madras High Court.
- E. As per Section 26 and 27(c) of Tamil Nadu Government Servants (Conditions of Service) Act 2016, reservation of appointment to **Destitute Widows and Ex-Servicemen** respectively is applicable only to the post of Librarian and Information Assistant Grade - II in Public Libraries Department (Sl.No.5) and not applicable to all other posts (Sl. No. 1, 2, 3, 4 & 6).
- F. As per G.O.(Ms) No.51, Welfare of Differently Abled Persons (DAP 3.2) Department, dated 26.12.2017, the reservation to Differently Abled Persons is applicable only to the post of Librarian and Information Assistant Grade - II in Public Libraries (Sl.No. 5) and not applicable to all other posts.

- G. The Differently Abled persons should submit copy of Differently Abled Certificate specifying the nature of physical handicap and the degree of disability when called for by the Tamil Nadu Public Service Commission. If selected, they should produce a Fitness Certificate obtained from the Medical Board to the appointing authority. [Section 20 (5) of Tamil Nadu Government Servants (Conditions of Service) Act 2016].
- H. If no qualified and suitable women applicants are available for selection against the vacancies reserved for them, those vacancies will be filled by male applicants belonging to the respective communal categories.
- I. Wherever vacancies are reserved for Arunthathiyars on preferential basis, even after filling the vacancies reserved for SC (Arunthathiyars) on preferential basis, if more number of qualified Arunthathiyars are available, they shall be entitled to compete with the Scheduled Castes other than Arunthathiyars in the inter-se-merit among them and if any posts reserved for Arunthathiyars remain unfilled for want of adequate number of qualified applicants, it shall be filled by Scheduled Castes other than Arunthathiyars.
- J. Any subsequent claim made thereafter on submission of online application will not be entertained. Evidence for claims made in the online application should be uploaded/ submitted in time, when called for. Failure to submit the documents within the stipulated time limit **will entail rejection of the Application.**
- K. Correct and True information regarding arrest, convictions/ debarment/ disqualification by any recruiting agency, criminal or any disciplinary proceedings initiated/ pending or finalized, participation in agitation or any Political Organization, candidature in election for Parliament/ State Legislature/ Local Bodies etc., if any, should also be furnished to the Commission at the time of application i.e., the details thereof, originals of the Judgement, order or G.O dropping further action in Departmental proceedings or any document that may prove the suitability of such Applicants for a Government appointment in such cases must be produced at the stage / time of Certificate Verification without fail.
- L. **Incomplete applications and applications containing wrong claims or incorrect particulars relating to category of reservation/ other basic qualification/ eligibility wise/ age/ communal categories/ educational qualification/ physical qualification and other basic eligibility criteria will be liable for rejection.**
- M. **One-Time Registration is not an application for any Post/ Recruitment. Though the details/ particulars were furnished in the One-Time Registration by the applicants, the details/ particulars furnished in the online application submitted for this recruitment**

**alone will be taken into consideration. Tamil Nadu Public Service Commission will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application for this recruitment.**

### **13. OTHER IMPORTANT INSTRUCTIONS**

a) The applicants applying for the examination should go through all instructions carefully and should ensure that they fulfil all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz., Written Examination and Oral Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification at any time before or after Written Examination, Certificate Verification and Oral Test, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be liable for rejection / cancellation by the Commission. Mere issue of memo of admission to the applicants will not imply that his/her candidature has been fully accepted by the Commission (For further details refer "Instructions to Applicants").

b) The **Hall Tickets** for eligible applicants will be made available in the Commission's Website [www.tnpsc.gov.in](http://www.tnpsc.gov.in) or [www.tnpscexams.net](http://www.tnpscexams.net) or [www.tnpscexams.in](http://www.tnpscexams.in) for downloading the same by applicants. No Hall Tickets will be sent by post. So the applicants should watch TNPSC website before the scheduled date of examination. The Applicants must comply with each and every instruction given in the Hall Ticket.

#### **c) Communication to Applicants:**

**Individual communication regarding the date and time of certificate verification, Oral Test and counselling will not be sent to the applicants by post. The details will be made available on the Commission's website. Applicants will be informed of the above fact only through SMS and e-mail and they should watch Tamil Nadu Public Service Commissions's website in this regard.**

d) Grievance Redressal Cell for guidance of applicants:- In case of any guidance/ information/ clarification of their applications, candidature etc., applicants can contact Tamil Nadu Public Service Commission's Office in person or over Telephone No.044-25332833/ 25332855 or the Commission's Office Toll-Free No.1800 425 1002 on all working days from 10.00 a.m. to 05.45 p.m or Commission's mail id [contacttnpsc@gmail.com](mailto:contacttnpsc@gmail.com)

#### **e) Mobile Phones and other Articles Banned:**

i. Applicants are not allowed to bring Cellular Phone, Watches and Ring with Inbuilt Memory Notes etc., or any other Electronic device and Non-Electronic devices such as P&G Design Data Book, Books, Notes,

Hand Bags and Recording Device either as separate piece or part of something used by the applicants such as Watch or Ring etc., to the examination hall/ room on the date of examination.

- ii. Applicants must not bring into the Examination Hall any article such as books, notes, loose sheets, electronic or any other type of calculators, mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Text Books, rough sheets etc., except the permitted writing material (i.e. Ball point pen). No colour pen or Pencil must be used.
  - iii. If they are found to be in possession of any such thing or instrument, they will not be allowed to write the examination further, besides invalidation of answer paper and/ or debarment. If it is considered necessary they will be subjected to thorough physical search including frisking on the spot. (For further details refer '[Instructions to Applicants](#)').
  - iv. Applicants are advised in their own interest not to bring any of the banned items including Mobile Phones to the venue of the examination, as arrangements for safekeeping cannot be assured.
- f) Unless specific instruction is given, **applicants are not required to submit along with their online application any certificates** in support of their claims regarding age, educational qualifications, practising/ service, physical qualification, community their physical disability etc., which should be submitted when called for by the Tamil Nadu Public Service Commission.
  - g) On verification, if the information so furnished by the applicant in the application is found to be false, then his/ her candidature is liable for rejection and also suitable penal action such as criminal prosecution and debarment etc.
  - h) **Unfair means strictly prohibited:** No applicants shall copy from the papers of any other candidate or permit his papers to be copied or give or attempt to give or obtain or attempt to obtain irregular assistance of any description. ([For further details refer Instructions to Applicants](#)).
  - i) For violation of "Instructions to Applicants" in any manner, suitable penalty will be imposed as per the Instructions to Applicants or as deemed fit by the Commission.

#### **14. HOW TO APPLY**

1. Applicants should apply only through online mode in the Commission's Websites [www.tnpsc.gov.in](http://www.tnpsc.gov.in)/[www.tnpscexams.net](http://www.tnpscexams.net) / [www.tnpscexams.in](http://www.tnpscexams.in)
2. One-Time Registration (OTR) and applicant Dashboard are mandatory before applying for any post. Applicant should register only once in the One-Time Registration by paying Rs.150/- as Registration fee. Successfully registered One - Time Registration is valid for 5 years from the date of

Registration. All the applications should be submitted using the One-Time Registration ID and password registered by the applicant.

3. For applying in One-Time Registration, the applicants should have scanned image of their photograph, certificate wherever insisted and signature in CD/DVD/Pen Drive to upload the photo, certificate and signature.
4. Applicants who have already registered in One-Time Registration on or before 29.09.2015 shall use their existing user ID and Password to create applicant Dashboard in the new One-Time Registration system. No applicant is permitted to create more than one registration ID in One-Time Registration.
5. Applicants should enter the Unique ID and password to view the already available information and update them. They shall not share the ID with any other person or agency.
6. One-Time Registration is not an application for any post. It is just a collection of information from the applicants and giving a separate dashboard to each applicant to facilitate them to maintain their own profile. Applicant who wishes to apply for any post shall click "[Apply](#)" against the post Notified in the Commission's Website and use the same USER ID and PASSWORD given for ONE-TIME REGISTRATION.
7. Applicants should select the name of the post or service for which they wish to apply.
8. Applicants are required to upload their photograph and signature as per the specifications given in the Guidelines for Scanning and Upload of Photograph and Signature.
9. An Online application uploaded without the photograph, specified documents and signature will be rejected.
10. **All the particulars mentioned in the online application including name of the Candidate, Post applied, educational qualifications, Communal Category, Date of Birth, Address, Email ID, Centre of Examination etc. will be considered as final and no modifications will be allowed after the last date specified for applying online. Since certain fields are firm and fixed and cannot be edited, applicants are requested to fill in the online application form with the utmost care and caution as no correspondence regarding change of details will be entertained.**
11. Print Option
  - a) After submitting the application, applicants can print/save their application in PDF format.
  - b) On entering user ID and password, applicants can download their application and print, if required.



- c) Applicants need not send the printout of the online application or any other supporting documents to the Commission. The certificates will be verified only when the applicants come up for next stage of selection.

**12. One -Time Registration will not be considered as an application for any post.**

**15. UPLOAD OF DOCUMENTS**

Applicants should submit the Experience Certificate referred to the said post in paragraph 6(B) of the Notification in the format provided in **Annexure – I** when called for by the Tamil Nadu Public Service Commission. If, the required certificate is not submitted by the applicant when called for by the Commission, his/her application will not be considered for the above said post.

**16. LAST DATE FOR SUBMITTING APPLICATION**

The Online Application can be submitted up to 16.12.2018 till 11.59 p.m., after which the link will be disabled.

## 17. WARNING

- (i) All the Recruitments by Tamil Nadu Public Service Commission are purely merit based.
- (ii) Tamil Nadu Public Service Commission hereby cautions, the candidates against touts and agents cheating by making false promises of securing job through unfair means.
- (iii) Tamil Nadu Public Service Commission shall not be responsible or liable for any loss that may be caused to any candidate on account of indulging in any sort of actions with such unscrupulous persons.

### எச்சரிக்கை

- தேர்வாணையத்தின் தெரிவுகள் அனைத்தும் விண்ணப்பதாரர்களின் தர வரிசைப்படியே மேற்கொள்ளப்படுகின்றன.
- பொய்யான வாக்குறுதிகளை சொல்லி, தவறான வழியில் வேலை வாங்கி தருவதாக கூறும் இடைத்தரகர்களிடம் விண்ணப்பதாரர்கள் மிகவும் கவனமாக இருக்குமாறு எச்சரிக்கப்படுகிறார்கள்.
- இதுபோன்ற தவறான மற்றும் நேர்மையற்ற நபர்களால் விண்ணப்பதாரர்களுக்கு ஏற்படும் எந்தவொரு இழப்புக்கும் தேர்வாணையம் எந்தவிதத்திலும் பொறுப்பல்ல.

(For detailed information applicants may refer Commission's ['Instructions to Applicants'](#) at the Commission's website [www.tnpsc.gov.in](http://www.tnpsc.gov.in))

**Secretary**

**DISCLAIMER**

**The Government orders relating to Equivalence of qualification have been hosted in the Tamil Nadu Public Service Commission website. However the applicants while applying for the examination should furnish the details of equivalence of qualification declared in the form of Government order issued prior to the date of this notification if any, which are not mentioned in Annexure-I to the notification and produce the same when called for by Tamil Nadu Public Service Commission, failing which their application will be rejected. The Government Orders issued regarding equivalence of prescribed qualification after the date of this notification will not be accepted.”**

**Secretary**

**ANNEXURE-I**

| <b>Sl.No.</b> | <b>Qualification prescribed</b>  | <b>Qualification considered as Equivalent to the Degree as prescribed in the Rule</b> | <b>G.O. in which ordered</b>                                      |
|---------------|--|---|---|
| <b>1.</b>     | <p><b><u>For the post of Librarian Grade-I</u></b></p> <ol style="list-style-type: none"> <li>1. Must possess a degree in Arts or Science or Commerce from any University recognized by the University Grants Commission for the purpose of its grant and</li> <li>2. Must possess a degree in Library Science from any University recognized by the University Grants Commission for the purpose of its grant or from a recognized Institution or Board; and</li> <li>3. Must possess practical experience in Cataloguing and abstracting in a Library connected with any recognized Educational and Scientific Institution or Industrial Concern for a period of not less than two years.</li> </ol> |   |   |
| <b>2.</b>     | <p><b><u>For the post of Librarian &amp; Film Librarian (Agriculture)</u></b></p> <ol style="list-style-type: none"> <li>1) (i) Must possess a degree and</li> <li>(ii) Must possess B.Lib Science Degree (provided that other things being equal, preference shall be given to a candidate who has <ol style="list-style-type: none"> <li>a) Adequate knowledge of French/German</li> <li>b) Previous experience as Librarian in a Library of a college affiliated to a University or a Research Institute or a well established District Library.</li> </ol> </li> </ol>   | Degree in Library and Information Science is equivalent to Degree in Library Science  | G.O.(Ms)No.37, Higher Education (K2) Department, dated 17.02.2016 |
| <b>3.</b>     | <p><b><u>For the post of Librarian in Legislative Assembly Secretariat</u></b></p> <p>Must hold a Bachelor's degree in any subject and a degree in Library and Information Science of any University recognized by the University Grants Commission.</p>   |   |   |

|    |   |   |   |
|----|---|---|---|
| 4. | <p><b><u>For the post of Librarian and Information Assistant Grade - I &amp; Grade - II</u></b></p> <p>i) A Bachelor's Degree of a University recognized by the University Grants Commission.</p> <p>ii) A Bachelor's Degree or Must hold a Bachelor's degree in any subject and a degree in Library and Information Science of any University recognized by the University Grants Commission."</p> | <p>M.Sc., Information Science awarded by University of Madras is equivalent to P.G. Degree in Library and Information Science</p> | <p>G.O.(Ms)No.171, Higher Education (K2) Department, dated 30.09.2014</p> |
|----|---|---|---|

**ANNEXURE-II**  
**EXPERIENCE CERTIFICATE**

|     |  |   |   |
|-----|--|---|---|
| 1.  | Name and Address of the Institution / Organisation   | : |   |
| 2.  | Whether the said Institution / Organisation is a recognized one?   | : |   |
| 3.  | Registration Number of Institution / Organisation if any   | : |   |
| 4.  | Name of the Employee and Date of Birth   | : |   |
| 5.  | Qualification possessed by the Employee on the Date of Joining Service in the above said Institution / Organisation                    | : |   |
| 6.  | Designation and period of Experience of the Employee   | : |   |
| 7.  | Nature of the Work/Duty performed by the Employee (To be mentioned in brief)   | : |   |
| 8.  | Whether the Employee possesses experience as laid in para 6(B) of the Notification for the Post of ..... (relevant post may mentioned) | : | Yes / No  |
| 9.  | Whether Attendance Register / Attendance Rolls / Pay Register and other records /available for this Employee                           | : | Yes / No  |
| 10. | Certificate from the Institution / Organisation  | : | The above said employee having experience in this Institution / Organisation as stated above. The above particulars furnished by us are correct |

**Office Seal:**

**Date:**

**Place:**

**Signature.**

**Name & Designation of  
the issuing Authority.**

**Note:**

**Institution / Organisation which issues the certificate is cautioned that issuing of any certificate containing false details will lead to legal / penal action on them.**

**ANNEXURE – III****TAMIL NADU PUBLIC SERVICE COMMISSION****Librarian Grade-I/ Librarian/ Film Librarian/ Librarian and Information****Assistant Grade-I/ Librarian and Information Assistant Grade-II/****Librarian in Legislative Assembly****PAPER - I****LIBRARY AND INFORMATION SCIENCE (B.L.I.S) (DEGREE STANDARD)****Objective type****CODE NO: 266****UNIT-I : LIBRARY AND SOCIETY**

- (i) Library as a Social Institution; Impact of Libraries on Social, Political, Economical, and Cultural aspects, Laws of Library Science.
- (ii) Types of Libraries – Public, Academic and Special Libraries; Library movement in India;
- (iii) Library Legislation; Public Library Act; Delivery of Books and Newspapers (Public Library) Act; Intellectual Property Rights – Copyright Act.
- (iv) Library associations and Professional bodies - UNESCO, IFLA, ALA; CILIP; ILA; IATLIS.
- (v) Role of government agencies in library development – RRRLF; UGC-INFLIBNET.

**UNIT –II : LIBRARY MANAGEMENT**

- (i) Management – Concept; Definition; School of Thoughts – Functions of Management; (POSDCORB); Library Authority and Committee.
- (ii) Library Sections and Routines – Acquisition, Technical, Maintenance, Circulation, Reference and Periodical.
- (iii) Human Resource Management – Job Analysis, Job Description, Recruitment, Selection, Training, performance Appraisal, training, motivation, etc.
- (iv) Financial Management– Budget – Types, Sources of income to various types of libraries, Physical facilities – Building and Furniture.
- (v) Library Records - Statistics; Reports.

**UNIT-III : INFORMATION PROCESSING ( LIBRARY CLASSIFICATION)**

- (i) Library Classification – Concept; Definition; Need and Purpose.
- (ii) Library Classification – Types: General and Special; Various Schemes of classification – Colon Classification; Dewey Decimal Classification; Universal Decimal Classification and Library of Congress Classification.
- (iii) Structure of knowledge – Modes of Formation of Subject, - Canons and Laws.
- (iv) Facet and Facet analysis – Fundamental categories (PMEST); Analytico-Synthetic approach and Devices.
- (v) Notation – Types; Characteristics.

#### **UNIT- IV : INFORMATION PROCESSING (LIBRARY CATALOGUING)**

- (i) Library Cataloguing – Concept; Definition; Need, Purpose and Functions.
- (ii) Library Catalogue – Types – Physical forms and Inner forms - Alphabetical, Classified, and Alphabetico-Classified; Trade catalogue;
- (iii) Cataloguing Standards – ISBDs; Cataloguing Codes – Classified Catalogue Code of Ranganathan, Anglo-American Cataloguing Rules
- (iv) International Standards – MARC – CCF; UNIMARC; MARC21; Metadata
- (v) Subject Headings – Sears’ List of Subject Headings, LCSH, Centralised and Co-Operative Cataloguing.

#### **UNIT – V :- INFORMATION SOURCES**

- (i) Information Sources – Types – primary, secondary, and tertiary; Print Vs. Electronic resources; Human Vs. Institutional
- (ii) Evaluation of Information Sources – Criteria
- (iii) Secondary Sources: Dictionaries, Encyclopedias, Indexing and Abstracting Sources, Directories, Biographical Sources; Geographical Sources
- (iv) Electronic Information Sources - Databases; Full-text databases
- (v) Information Sources – Discipline-oriented sources – Pubmed; INSPEC; etc; UGC- e-Sadhsindhu Open sources

#### **UNIT – VI:- INFORMATION SERVICES**

- (i) Information Services - Types: Ready reference and Long range reference services; User education; Information literacy
- (ii) Literature search – Bibliography compilation and Bibliographical services
- (iii) Current Awareness Service, SDI
- (iv) Indexing and Abstracting services; Referral Service.
- (v) Reprography, Translation and other specialized services

#### **UNIT – VII:- COMPUTER AND COMPUTER APPLICATIONS**

- (i) Computer – Definition; Characteristics; Classification of Computers Hardware – Generations; Input and Output Devices; Secondary Storage Devices; Telecommunication – Concept and Components.
- (ii) Computer Software – Meaning; Types – System Software and Application Software; Operating System – Single user vs. Multi-user; Open Sources vs Proprietary
- (iii) Database – Concept; Database Management System (DBMS) – Concepts; Functions;
- (iv) Library Automation - Need and Purpose; Areas of library automation; Library automation software packages – Proprietary vs. Open.
- (v) Web Technology – Browser, Search Engine, Protocol, ISDN.

#### **UNIT- VIII :- RESOURCE SHARING AND NETWORKING**

- (i) Resource sharing – Concept, Definition, Need, Purpose.
- (ii) Library Co-operation – Concept, Definition, Need and Purpose.
- (iii) Computer Networks – Types – LAN, WAN, MAN; Internet and Intranet
- (iv) Library Networks – Concept, Need, Functions.
- (v) Library Network System – International, OCLC Worldcat; National – INFLIBNET, DELNET.



**UNIT- IX :- INFORMATION SYSTEM**

- (i) Information System – Concept, Characteristics and Functions.
- (ii) Information System, Types – International, National; Subject – Mission Oriented; National Knowledge Commission; National Mission on Libraries.
- (iii) Information Systems – International UNESCO, INIS, AGRIS, INSPEC, PUBMED, CAS; National – NISCAIR, DESIDOC.
- (iv) Library Consortia – Trends, Functions; UGC – e-sodhsindhu, N-LIST, CSIR Consortium.
- (v) Open Access movement; Open Access System.

**UNIT-X :- DIGITAL LIBRARY**

- (i) Digital Library – Concept, Definitions, Characteristics, Theoretical framework, Merits and Demerits.
- (ii) Digital Library Management – Design, Architecture, Standards.
- (iii) Digital Library Initiatives - Initiatives in India; Open Archives Initiatives.
- (iv) Metadata – Definition, Standards, Metadata Harvesting.
- (v) Digital Library – Building process – Digitization; Software and Hardware; Institutional repositories.

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**Paper - II****Paper - II GENERAL STUDIES (Degree Standard)****Objective Type****Subject Code No.003****UNIT – I : GENERAL SCIENCE**

**Physics:** - Universe - General Scientific laws - Scientific instruments - Inventions and discoveries - National scientific laboratories - Science glossary - Mechanics and properties of matter - Physical quantities, standards and units - Force, motion and energy - electricity and Magnetism - Electronics & communications - Heat, light and sound - Atomic and nuclear physics - Solid State Physics-Spectroscopy - Geophysics - Astronomy and space science.

**Chemistry:** - Elements and Compounds - Acids, bases and salts - Oxidation and reduction - Chemistry of ores and metals - Carbon, nitrogen and their compounds - Fertilizers, pesticides, insecticides - Biochemistry and biotechnology - Electrochemistry - Polymers and plastics.

**Botany:** - Main Concepts of life science-The cell-basic unit of life-Classification of living organism - Nutrition and dietetics-Respiration - Excretion of metabolic waste-Bio-communication.

**Zoology:** - Blood and blood circulation-Endocrine system-Reproductive system-Genetics the science of heredity-Environment, ecology, health and hygiene, Bio-diversity and its conservation-Human diseases, prevention and remedies-Communicable diseases and non- communicable diseases-Alcoholism and drug abuse-Animals, plants and human life.

**UNIT – II: CURRENT EVENTS**

**History:** - Latest diary of events - National - National symbols -Profile of States-Defence, national security and terrorism - World organizations-pacts and summits-Eminent persons & places in news-Sports & games - Books & authors - Awards & honours - Cultural panorama - Latest historical events - India and its neighbours - Latest terminology- Appointments - who is who?

**Political Science:** - India's foreign policy - Latest court verdicts - public opinion - Problems in conduct of public elections- Political parties and political system in India- Public awareness & General administration- Role of Voluntary organizations & Govt.,- Welfare oriented govt. schemes, their utility.

**Geography:** - Geographical landmarks-Policy on environment and ecology.

**Economics:** - Current socio-economic problems-New economic policy & govt. sector.

**Science:-** Latest inventions on science & technology - Latest discoveries in Health Science - Mass media & communication.

### **UNIT – III: GEOGRAPHY**

Earth and Universe - Solar system - Atmosphere hydrosphere, lithosphere - Monsoon, rainfall, weather and climate - Water resources - rivers in India - Soil, minerals & natural resources-Natural vegetation - Forest & wildlife-Agricultural pattern, livestock & fisheries - Transport & communication - Social geography – population-density and distribution-Natural calamities – disaster management-Climate change - impact and consequences - Mitigation measures - Pollution Control.

### **UNIT – IV: HISTORY AND CULTURE OF INDIA**

Pre-historic events - Indus valley civilization-Vedic, Aryan and Sangam age - Maurya dynasty - Buddhism and Jainism - Guptas, Delhi Sultans, Mughals and Marathas - Age of Vijayanagaram and the bahmanis - South Indian history - Culture and Heritage of Tamil people - Advent of European invasion - Expansion and consolidation of British rule-Effect of British rule on socio-economic factors - Social reforms and religious movements - India since independence - Characteristics of Indian culture - Unity in diversity – race, colour, language, custom - India-as secular state - Organizations for fine arts, dance, drama, music-Growth of rationalist, Dravidian movement in TN-Political parties and populist schemes – Prominent personalities in the various spheres – Arts, Science, literature and Philosophy – Mother Teresa, Swami Vivekananda, Pandit Ravishankar , M.S.Subbulakshmi, Rukmani Arundel and J.Krishnamoorthy etc.

### **UNIT – V: INDIAN POLITY**

Constitution of India - Preamble to the constitution - Salient features of constitution - Union, State and territory - Citizenship-rights amend duties - Fundamental rights - Fundamental duties - Human rights charter - Union legislature – Parliament - State executive - State Legislature – assembly - Status of Jammu & Kashmir - Local government – panchayat raj – Tamil Nadu - Judiciary in India – Rule of law/Due process of law - Indian federalism – center – state relations - Emergency provisions - Civil services in India - Administrative challenges in a welfare state - Complexities of district administration - Elections - Election Commission Union and State - Official language and Schedule-VIII - Amendments to constitution - Schedules to constitution-Administrative reforms & tribunals-Corruption in public life - Anti-corruption measures – Central Vigilance Commission, lok-adalats, Ombudsman, Comptroller and Auditor General of India. - Right to information - Central and State Commission - Empowerment of women- Voluntary organizations and public grievances redressal - Consumer protection forms.

### **UNIT – VI: INDIAN ECONOMY**

Nature of Indian economy - Five-year plan models-an assessment - Land reforms & agriculture - Application of science in agriculture -Industrial growth - Capital formation and investment - Role of public sector & disinvestment - Development of infrastructure- National income - Public finance & fiscal policy - Price policy & public distribution - Banking, money & monetary policy - Role of Foreign Direct

Investment (FDI) – WTO - globalization & privatization - Rural welfare oriented programmes - Social sector problems – population, education, health, employment, poverty - HRD – sustainable economic growth- Economic trends in Tamil Nadu - Energy Different sources and development - Finance Commission - Planning Commission - National Development Council.

### **UNIT – VII: INDIAN NATIONAL MOVEMENT**

National renaissance- Early uprising against British rule-1857 Revolt- Indian National Congress - Emergence of national leaders- Gandhi, Nehru, Tagore, Netaji - Growth of militant movements -Different modes of agitations-Era of different Acts & Pacts-World war & final phase struggle - Communalism led to partition- Role of Tamil Nadu in freedom struggle - Rajaji, VOC, Periyar, Bharathiar & Others - Birth of political parties /political system in India since independence.

### **UNIT – VIII: APTITUDE & MENTAL ABILITY TEST ( SSLC STANDARD )**

Conversion of information to data - Collection, compilation and presentation of data - Tables, graphs, diagrams - Parametric representation of data-Analytical interpretation of data - Simplification – Percentage - Highest Common Factor (HCF) - Lowest Common Multiple (LCM) - Ratio and Proportion - Simple interest - Compound interest - Area-Volume - Time and Work - Behavioral ability - Basic terms, Communications in information technology - Application of Information and Communication Technology (ICT) - Decision making and problem solving.

**Logical Reasoning** - Puzzles – Dice - Visual Reasoning - Alpha numeric Reasoning- Number Series - Logical Number/Alphabetical/Diagrammatic Sequences.

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**Annexure III**

**Librarian Grade-I/ Librarian/ Film Librarian/ Librarian and Information  
Assistant Grade-I/ Librarian and Information Assistant Grade-II/  
Librarian in Legislative Assembly**

| <b>Sl. No.</b> | <b>Process</b>                             | <b>Timeline</b> |
|----------------|--|-----------------|
| 1.             | Publication of Written Examination results | April 2019      |
| 2.             | Certificate Verification                   | May 2019        |
| 3.             | Oral Test                                  | May 2019        |
| 4.             | Counselling                                | May 2019        |