



NOTIFICATION

NO.NIMH/PER(7)/RECT/ADVT-25/2018-19

Date: 10.12.2018

Applications are invited from the eligible candidates for the vacant posts mentioned below in the prescribed form from the Indian Nationals for appointment **ON CONTRACT BASIS.**

01. Junior Scientific Officer (Under Dept. of Epidemiology)	01 (UR)
02. *Data Manager (Under Dept. of Epidemiology)	02 (01-UR, 01 OBC)
03. Field Information Officer (Under Dept. of Epidemiology)	01 OBC
04. Departmental Secretary (Under Dept. of Epidemiology)	01 (UR)
05. Project Manager (Under Centre for Addiction Medicine)	01 (UR)
06. Social Worker (Under Centre for Addiction Medicine)	02 (01-SC, 01 OBC)
07. Psychologist (Under Centre for Addiction Medicine)	02 (01-SC, 01- OBC)
08. Follow Up Counselor (Under Centre for Addiction Medicine)	02(01-OBC, 01-SC)
09. Technical Assistant (<u>ELECTROPHYSIOLOGY LABORATORY</u>) {Under Dept. of Neurophysiology}	01 (UR)

*The candidates who have applied for the post of DATA MANAGER against this office notification no. NIMH/PER(7)/RECT/ADVT-19/2018-19 dated 10.07.2018 need not apply once again except if they have been achieved any additional qualification/experience certificate after last date of previous notification without payment of application processing fees.

Note:-1) The number of vacancies/category-wise vacancies may vary/likely to increase/decrease at any stage of recruitment.
2) The candidates who have already worked or working in the said post at this institute need not to apply.

The application form can be downloaded from the Institute's Website <http://www.nimhans.ac.in>. The prescribed application processing fee of Rs. 590/- (including 18% GST) for UR/OBC candidates & Rs. 295/- (including 18% GST) in case of SC/ST candidates shall be remitted to State Bank of India, NIMHANS Branch, Bengaluru, Beneficiary Name: The Director, NIMHANS, S.B. Account No. 64118462718, IFSC Code No. SBIN0040675, MICR Code: 560002480 and Branch Code-40675 through ONLINE MODE only.

The application in the prescribed form should be submitted along with the transaction/payment details for having remitted the prescribed application processing fee as stated above. The duly filled in application along with its enclosures has to reach The Registrar, NIMHANS, P.B No.2900, Hosur Road, Bengaluru-560029, India on or before 31.12.2018.

TERMS & CONDITIONS AND DETAILS REGARDING THE POSTS ARE AS FOLLOWS:

Sd/-
Director



NOTIFICATION

NIMHANS Invites applications for the vacant posts mentioned below, in the prescribed form from the Indian Nationals for appointment **On Contract Basis**.

1. JUNIOR SCIENTIFIC OFFICER

<u>No. of Posts</u>	01 POST [UR]
<u>Educational Qualification</u>	Masters Degree in Public Health (MPH) or M.Sc in Health Management or M.Sc in Biostatistics or M.D in Community Medicine/ Preventive and Social Medicine or M.B.B.S from a recognized University.
<u>Desirable Experience</u>	Experience in Public Health Research.
<u>Upper Age Limit</u>	40 years
<u>Pay Matrix</u>	In Level 6: Rs.35,400 -1,12, 400/- (As per 7 th CPC)
<u>Initial Pay in the Pay Matrix</u>	Rs. 35,400/-
<u>PERIOD</u>	On contract basis for one year likely to be renewed for the 2 nd & 3 rd year depending upon the satisfactory performance of duties.

2. DATA MANAGER

<u>No. of posts</u>	02 POSTS [01-OBC, 01-UR]
<u>Educational Qualification</u>	M.Sc Biostatistics/ MCA from a recognized University.
<u>Experience</u>	Previous experience is required in SPSS, Excel and Epi-info software and should be able to handle large data sets, data management and the analysis of the data.
<u>Upper Age limit</u>	40 Years
<u>Consolidated Pay</u>	Rs. 25,000/- P.M.
<u>Period</u>	On contract basis for one year likely to be renewed for the 2 nd & 3 rd year depending upon the satisfactory performance of duties.

3. FIELD INFORMATION OFFICER

<u>No. of Posts</u>	01 POST [OBC]
<u>Educational Qualification</u>	Post Graduate qualification in Social Sciences (Social Work/ Sociology/ Psychology/ Economics or equivalent) from a recognized University. Previous experience along with an aptitude for field work is desirable.
<u>UPPER AGE LIMIT</u>	40 years
<u>Consolidated Pay</u>	Rs.25,000/- P.M
<u>PERIOD</u>	On contract basis for one year likely to be renewed for the 2 nd & 3 rd year depending upon the satisfactory performance of duties.

4. DEPARTMENTAL SECRETARY

<u>No. of post</u>	01 [UR]
<u>Educational Qualification</u>	Post Graduate qualification in Science / Humanities with certificate courses in i) Office Administration / Office Secretary ii) Computer applications and office management iii) Shorthand (English and Hindi)
<u>Upper Age limit</u>	40 years
<u>Consolidated Pay</u>	Rs. 25,000/- P.M.
<u>Period</u>	On contract basis for one year likely to be renewed for the 2 nd & 3 rd year depending upon the satisfactory performance of duties.

5. PROJECT MANAGER

<u>No. of Post</u>	01 POST [UR]
<u>Educational Qualification</u>	Any post graduate with computer literacy.
<u>Desirable</u>	Experience in Content Management System and E- learning.
<u>UPPER AGE LIMIT</u>	35 years
<u>Consolidated Pay</u>	Rs.27,000/- P.M
<u>PERIOD</u>	On contract basis for one year likely to be renewed for the 2 nd & 3 rd year depending upon the satisfactory performance of duties.

6. SOCIAL WORKER

No. of posts	02 POSTS [01-SC, 01-OBC]
Educational Qualification	M.A in Social Work /M.S.W.
Upper Age limit	35 years
Consolidated Pay	Rs. 23,000/- P.M
Period	On contract basis for one year likely to be renewed for the 2 nd & 3 rd year depending upon the satisfactory performance of duties.

7. PSYCHOLOGIST

No. of posts	02 POSTS [01-SC, 01- OBC]
Educational Qualification	M.Sc in Psychology.
Upper Age limit	30 years
Consolidated Pay	Rs. 23,000/- P.M
Period	On contract basis for one year likely to be renewed for the 2 nd & 3 rd year depending upon the satisfactory performance of duties.

8. FOLLOW UP COUNSELLOR

<u>No. of Post</u>	02 POSTS [01-OBC, 1-SC]
<u>Educational Qualification</u>	Degree in Social Sciences
<u>Upper Age Limit</u>	30 years
<u>Consolidated Pay</u>	Rs. 21,000/- P.M.
<u>Period</u>	On contract basis for one year likely to be renewed for the 2 nd & 3 rd year depending upon the satisfactory performance of duties.

9. TECHNICAL ASSISTANT (ELECTROPHYSIOLOGY LABORATORY)

<u>No. of Post</u>	01 Post [UR]
<u>Educational Qualification</u>	B.Sc in Medical Laboratory Technology (BMLT)/ B.Sc in Life Sciences from any recognized University / Institution.
<u>Experience</u>	One year of Experience in Academic/ Research/ Diagnostic Laboratory
<u>Desirable Experience</u>	Work Experience in Life Sciences Animal Research Laboratory / Facility.
<u>UPPER AGE LIMIT</u>	30 years
<u>Consolidated Pay</u>	Rs.24,000/- P.M
<u>PERIOD</u>	On contract basis for one year likely to be renewed for the 2 nd & 3 rd year depending upon the satisfactory performance of duties.

TERMS & CONDITIONS:

1. The application form should be downloaded from the Institute Website <http://www.nimhans.ac.in> & submitted along with required copies of certificates of the Age Proof, Academic Qualification, Experience Certificate, photo etc, so as to reach **The Registrar, NIMHANS, P.B.No.2900, Hosur Road, Bengaluru – 560 029.**
2. Any modification or Corrigendum will be updated in the Institute Website only.
3. No applications shall be entertained if it is incomplete/received after the last date prescribed/not forwarded through proper channel. The institute will not take responsibility for postal delay if any.
4. In case if it is felt necessary, the Institute may not fill up any or all of the above posts and if so, no separate intimation will be given to the candidates.
5. For applying more than one post, candidates should send a separate application for each post along with the transaction/ payment details for having remitted the prescribed application processing fee as stated above in Sl.No.03.
6. The Candidates will be selected on the basis of written exam which will be followed by Skill Test.
7. Candidates belonging to reserved category such as OBC, SC & ST may also apply for the vacancies notified against UR without relaxation in respect of Age as per O.M. No.36011/1/98-Estt. (Res) dated 01.07.1998.
8. Latest OBC Certificate containing mention regarding Creamy Layer for OBC candidates in case of their claim against the said category. The said OBC certificate shall be in the format prescribed by GOI as per OM dated 29.12.1993. (order No.3) (Appended). Certificates not in the said format will be summarily rejected . Applications without such certificated or certificated of BC/MBC without mention of Creamy Layer will be considered against UR Category only subject to eligibility.
9. The Number of Vacancies/Category-wise Vacancies may vary/likely to change.
10. Age relaxation will be given as per GOI rules.
11. All the enclosures should be neatly tagged to the application and name of the post should be clearly specified in the application form.
12. Candidates are informed to write their email id in the application form and to regularly check their emails as call letter for the said posts will be sent through nimhansrecruitmentcell@gmail.com or personnel@nimhans.ac.in email only.
13. Interim correspondence will not be entertained and replied to.
14. The last date for receipt of filled in application together with the relevant documents is on or before **31.12.2018 upto 4.30 P.M.**
15. Cut off date for calculation of age, experience is **31.12.2018.**

Sd/-
Director

