

PRINCIPAL DISTRICT AND SESSIONS COURT, TIRUPPUR

ADVERTISEMENT

**RECRUITMENT FOR FILLING UP OF THE VACANCIES IN
VARIOUS POSTS IN THE COURTS OF TIRUPPUR DISTRICT**

(As per the orders of the Hon'ble Supreme Court of India in Civil Appeal No.1867/2006 (Suo Motu W.P.(C) No.2 of 2018)

Hon'ble High Court's Official Memorandum in ROC No.77636-A/2018/C3, dated 08.02.2019 and dated 12.02.2019 addressed to all Appointing Authorities

Order of the Hon'ble High Court Madras, in W.P.No.28941/2011, dt.28.02.2012 and W.A.No.1027/2013, dated 09.06.2014 and as per the directions issued in G.O(Ms.) No.44, Labour and Employment (T2) Department, dt.11.3.2015).

A.No. 82/2019

Dated: 29.05.2019

Applications for filling up of the posts detailed below (existing and anticipated vacancies) in respect of Judicial Department of Tiruppur District are invited. Eligible candidates possessing the required qualification and age may apply for those posts in the prescribed format along with copies of all the testimonials and certificates duly **self attested** by the applicant. The applications should be sent only by **Registered Post**. The eligible candidates, after due certificate verification, will be called for to attend the selection process, through the Principal District Court's website detailed below and no individual communication will be sent to the applicant.

<https://districts.ecourts.gov.in/tiruppur>

(2) Details of the posts, Educational Qualification, Scale of Pay, number of Vacancies and the respective roster turns are noted below, in the tables (I) to (VII).

(I) NAME OF THE POST	DRIVER	
Scale of Pay	Level 8 – (Rs.19,500 – 62,000 + Allowances as per rules in force)	
Educational Qualification	Must have passed III Form or 8 th standard from a recognized School.	
Technical Qualification	Should Possess valid LMV Driving License	
Experience	Practical experience of driving Motor vehicle for a period of not less than 5 years would be preferable.	
Number of Vacancies	2 (Two)	
Roster Turns	1. GT (W) (DW) (Non Priority)	1
	2. SC (Priority)	1

(2)

(II) NAME OF THE POST	SENIOR BAILIFF	
Scale of Pay	Level 8 – (Rs.19,500 – 62,000 + Allowances as per rules in force)	
Educational qualification	Must have passed SSLC Public Exam or equivalent.	
Number of Vacancies	10 (Ten)	
Roster Turns	1. SC (A on PB) (Priority) (DW) (W)	1
	2. MBC / DNC (Priority)	1
	3. GT (W) (DW) (NP)	1
	4. SC (Priority)	1
	5. MBC / DNC (NP) (DW) (W)	1
	6. B.C. (Other than BCM) (NP) (DW) (W)	1
	7. SC (NP) DW (W)	1
	8. B.C. Muslims (Priority)	1
	9. GT (Priority)	1
	10. GT (NP)	1

(III) NAME OF THE POST	XEROX MACHINE OPERATOR	
Scale of pay in the pay band	Level 3 - (Rs.16600 – 52400 + Allowances as per rules in force)	
Educational Qualification	Must have passed SSLC Public Exam or its Equivalent Course	
Technical Qualification	Certificate of Xerox Machine Operator Course.	
Experience	6 months experience in operation of Xerox Machine.	
Number of Vacancies	13 (Thirteen)	
Roster Turns	1. G.T. (Priority)	1
	2. SC (A on PB) (Priority) (DW) (W)	1
	3. MBC / DNC (Priority)	1
	4. B.C. (Other than BCM) (Priority)	1
	5. GT (W)(DW) (NP)	1
	6. SC (Priority)	1
	7. MBC / DNC (NP) (DW) (W)	1
	8. B.C. (Other than BCM) (NP) (DW) (W)	1
	9. SC (NP) (DW) (W)	1
	10. MBC/DNC NP	1
	11. B.C. (Other than BC Muslims) (NP)	1
	12. B.C. Muslims (Priority)	1
	13. MBC/DNC NP	1

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(IV) NAME OF THE POST	JUNIOR BAILIFF	
Scale of pay in the pay band	Level 7 - (Rs.19000 - 60300 + Allowances as per rules in force)	
Educational qualification	Must have passed SSLC Public Exam or its equivalent.	
Number of Vacancies	28 (Twenty Eight)	
Roster Turns	1. G.T. (Priority)	1
	2. SC (A on PB) (Priority) (DW) (W)	1
	3. MBC / DNC (Priority)	1
	4. B.C. (Other than BCM) (Priority)	1
	5. GT (W)(DW) (NP)	1
	6. SC (Priority)	1
	7. MBC / DNC (NP) (DW) (W)	1
	8. BC (Other than BCM) (NP) (DW) (W)	1
	9. GT (NP)	1
	10. BC (Other than BCM) (NP)	1
	11. GT (NP)	1
	12. SC (NP) (DW) (W)	1
	13. MBC/DNC (NP)	1
	14. BC (Other than BC Muslims) (NP)	1
	15. BC Muslims (Priority)	1
	16. SC (NP)	1
	17. MBC / DNC (NP)	1
	18. BC (Other than BC Muslims) (NP) (W) (TM)	1
	19. GT (NP) (W) (TM)	1
	20. BC (Other than BC Muslims) (Priority)	1
	21. GT (Priority)	1
	22. SC (NP)	1
	23. MBC / DNC (NP) (W) (TM)	1
	24. BC (Other than Muslims) (NP)	1
	25. GT (NP)	1
	26. SC (NP) (W) (TM)	1
	27. GT (NP)	1
	28. MBC / DNC (Priority)	1

(4)

(V) NAME OF THE POST	RECORD CLERK	
Scale of Pay	Level 2 - (Rs.15900 – 50400 + Allowances as per rules in force)	
Educational qualification	SSLC	
Number of Vacancies	17 (Seventeen)	
Roster Turns	1. G.T. (Priority)	1
	2. SC (A on PB) (Priority) (DW) (W)	1
	3. MBC / DNC (Priority)	1
	4. B.C. (Other than BCM) (Priority)	1
	5. GT (W)(DW) (NP)	1
	6. SC (Priority)	1
	7. MBC / DNC (NP) (DW) (W)	1
	8. BC (Other than BCM) (NP) (DW) (W)	1
	9. GT (NP)	1
	10. BC (Other than BCM) (NP)	1
	11. GT (NP)	1
	12. SC (NP) (DW) (W)	1
	13. MBC/DNC (NP)	1
	14. BC (Other than BC Muslims) (NP)	1
	15. BC Muslims (Priority)	1
	16. SC (NP)	1
	17. MBC / DNC (NP)	1

(VI) NAME OF THE POST	Office Assistant / Assistant Nazir / Copyist Attender	
Scale of Pay	Level 1 - (Rs.15700 - 50000 + Allowances as per rules in force)	
Educational qualification & Experience	Must have passed III Form or 8 th Standard from a recognized School	
Number of Vacancies	49 (Forty Nine)	
Roster Turns	1. S.T. (Priority)	1
	2. SC (A on PB) (NP)	1
	3. MBC / DNC (NP)	1
	4. B.C. (Other than BCM) (NP) (W)	1
	5. GT (Priority)	1
	6. B.C. (Other than BCM) (NP)	1
	7. GT (NP) (W)	1
	8. SC (Priority)	1
	9. MBC / DNC (NP) (W) (TM)	1
	10. BC (Other than BCM) (NP) (TM)	1
	11. GT (NP)	1
	12. SC (NP) (W)	1

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	13. MBC/DNC (Priority)	1
	14. BC Muslims (NP)	1
	15. GT (NP)	1
	16. BC (Other than BCM) (Priority)	1
	17. GT (NP) (W) (TM)	1
	18. SC (NP)	1
	19. MBC / DNC (NP)	1
	20. BC (Other than BCM) (NP) (W)	1
	21. GT (Priority)	1
	22. SC (NP)	1
	23. MBC / DNC (NP)	1
	24. BC (Other than BCM) (NP)	1
	25. GT (NP)	1
	26. BC (Other than BCM) (NP)	1
	27. GT (NP)	1
	28. SC (NP) (W) (TM)	1
	29. MBC / DNC (NP) (W)	1
	30. BC (Other than BCM) (NP) (W) (TM)	1
	31. GT (NP) (W)	1
	32. MBC / DNC (NP) (TM)	1
	33. BC (Other than BCM) (Priority)	1
	34. GT (NP) (Ex.Serv)	1
	35. BC Muslims (NP)	1
	36. GT (Priority) (TM)	1
	37. MBC / DNC (Priority)	1
	38. SC (A on PB) (NP) (W)	1
	39. GT (NP) (W)	1
	40. BC (Other than BCM) (NP)	1
	41. GT (NP)	1
	42. SC (Priority)	1
	43. MBC / DNC (NP) (W)	1
	44. BC (Other than BCM) (NP) (W)	1
	45. GT (NP)	1
	46. BC (Other than BCM) (NP)	1
	47. GT (NP) (DW) (W)	1
	48. SC (NP)	1
	49. MBC / DNC (NP)	1

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(VII) NAME OF THE POST	Masalchi / Watchman / Night Watchman / Sweeper / Scavenger / Sanitary Worker / Full-Time Masalchi / Gardener	
Scale of pay in the pay band	Level 1 - (Rs.15700 - 50000 + Allowances as per rules in force)	
Educational qualification	Must be able to Read and write in Tamil Language	
Number of Vacancies	37 (Thirty Seven)	
Roster Turns	1. BC Muslims (Priority)	1
	2. GT (NP) (Ex-Serv) (TM)	1
	3. SC (A on PB) (NP)	1
	4. MBC / DNC (NP)	1
	5. B.C. (Other than Muslims) (NP)	1
	6. GT (Priority)	1
	7. SC (Priority)	1
	8. MBC / DNC (NP)	1
	9. BC (Other than BCM) (NP) (Ex-Serv) (TM)	1
	10. GT (NP)	1
	11. BC Muslims (NP) (DW) (W)	1
	12. GT (NP)	1
	13. SC (NP)	1
	14. MBC / DNC (NP) (W)	1
	15. BC (Other than Muslims) (Priority)	1
	16. GT (NP)	1
	17. MBC / DNC (NP) (Ex.Serv) (TM)	1
	18. BC (Other than BCM) (NP) (W)	1
	19. GT (NP) (W) (TM)	1
	20. BC (other than BCM) (NP)	1
	21. ST (Priority)	1
	22. GT (Priority)	1
	23. SC (NP) (W)	1
	24. MBC / DNC (Priority)	1
	25. BC (Other than BCM) (NP)	1
	26. GT (NP)	1
	27. SC (NP)	1
	28. MBC / DNC (NP) (W)	1
	29. BC (Other than BCM) (NP) (W) (TM)	1
	30. GT (NP)	1
	31. BC (Other than BCM) (Priority)	1
	32. GT (NP) (W)	1
	33. SC (NP) (Ex.Serv) (TM)	1

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Roster Turns	34. MBC / DNC (NP)	1
	35. BC (Other than BCM) (NP)	1
	36. GT (NP) (TM)	1
	37. SC (A on PB) (NP)	1

A on PB: Arunthathiyar on Preferential Basis, TM: Tamil Medium, BCM: BC Muslims, DNC: Denotified Community

Note:-

The number of vacancies noted in the advertisement is liable for modification, including reduction with reference to vacancy position, at any time before finalisation of selection.

3. Age Limit : (as on 01.05.2019)

Minimum Age Limit : 18 years

Category	O.C.	B.C. /M.B.C./DNC	SC / ST
General	30	32	35
Physically Handicapped 40% disability	30 + 10 = 40	32 + 10 = 42	35 + 10 = 45
Possessing Qualification above M.G.E.Q. i.e. (S.S.L.C. / 10 th Std Pass)	30	No Age Limit	No Age Limit
Ex-Service Men	No Age Limit	No Age Limit	No Age Limit
Destitute Widow Possessing Qualification above M..G.E.Q. i.e. (S.S.L.C. / 10 th Std Pass)	No Age Limit	No Age Limit	No Age Limit

(Age relaxation concession will be made with reference to all the existing Government rules / Government orders)

4. Mode of Selection Process:-

Sl. No.	Name of the Post	Mode of Selection
1.	Driver	Written Test - Skill Test - Interview
2.	Xerox Machine Operator	
3.	Senior Bailiff	Written Test – Interview
4.	Junior Bailiff	
5.	Record Clerk	
6.	Office Assistant / Assistant Nazir / Copyist Attender	
7.	Masalchi / Watchman / Night Watchman / Sweeper / Scavenger / Sanitary Worker / Full-Time Masalchi / Gardener	

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5. Last Date : Applications with passport size photo affixed and duly self attested on the Right Margin of the application, in the space provided, should be submitted along with self-attested copies of all the testimonials, through **Registered Post** well in advance, so as to reach the office of the undersigned **on or before 5.45 p.m of 13.06.2019** to the under mentioned address. If the individual has any priority, the priority certificate has to be enclosed by the individual along with the application.

The applications received after the last date will not be entertained under any circumstances. After scrutinizing the applications, the list of shortlisted candidates eligible to attend the written exam / interview will be finalized and displayed in the official website of Tiruppur Judicial District – <https://districts.ecourts.gov.in/tiruppur> and selection will be based on the outcome of written / skill test / personal interview that will be done according to the concerned posts.

Applications to be submitted to:-

The Principal District Judge, Principal District Court, Tiruppur – 641 602
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6. All the communications will be made through the Principal District Court's official Website of <https://districts.ecourts.gov.in/tiruppur> and no individual communication to the applicants will be sent.

7. The Principal District Judge, Tiruppur has the power to select the qualified and eligible candidates, to postpone the selection process, if circumstances need to annul the notification without any prior intimation. The applicants are strictly instructed to follow the instructions issued along with this notification.

Sd:- S.Alli
Principal District Judge,
Tiruppur.

Place : Tiruppur
Date :29.05.2019

INSTRUCTIONS TO THE CANDIDATES

1. The application can be downloaded from the Official website of this Court <https://districts.ecourts.gov.in/tiruppurA> and the filled applications have to be submitted to this Court only through Registered Post, and applications received by other means will be rejected.
2. Candidate applying for more than one post, should apply in separate application for each post.
3. Applicants should mention the name of the post applied for and the community to which the applicant belongs, in the top of the cover for ready reference.
4. Applicants should submit only **one application for each of the posts of his/her choice**. Otherwise, it will be summarily rejected.
5. Recent Passport size colour photograph of the candidate should be affixed on the application in the box provided with self – attestation. The Photograph should not be stapled.
6. Incomplete applications will be summarily rejected. If any of the claim of the applicant is found to be false, the application of such candidates will be rejected without any notice.
7. All further communications will be made only through this court’s official website <https://districts.ecourts.gov.in/tiruppur>. No individual communication will be sent to the applicants other than the communication made in the District Court website. Hence, the applicants are advised to visit the aforesaid website for any further communication.
8. Only self attested photo copies of certificates for age proof, community, Education qualification, Technical education and Employment Registration card to be submitted along with the application. Original certificates should not be sent along with the application. But, while attending the interview, the candidate should bring all his original certificates along with identification documents in original. Applications of candidates without original documents will be rejected.
9. The application received after the last date i.e., **13.06.2019** 5-45 p.m. will be rejected.
10. Applicants applying for the posts of Xerox Machine Operator / Driver should submit necessary experience certificate, along with the application.
11. The applicants should submit the photo ID and residence proof along with the application. It may be any two of the following.
 - (i) Driving License
 - (ii) Pan Card
 - (iii) 1st Page of Bank Passbook
 - (iv) Voter’s ID card.
 - (v) Aadhaar Card.
12. The applicants claiming reservation for Destitute Widow, should submit the self-attested xerox copy of the certificate issued by the concerned Revenue Divisional Officer, along with their application(s).

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13. The applicants claiming priority should enclose the self-attested copy of certificate of priority issued by proper authority along with their application.
14. The applicant claiming reservation for Persons Studied in Tamil Medium (PSTM), should submit the self-attested xerox copy of the certificate obtained as per instructions issued in G.O.Ms.No.145 Personnel and Administrative Reforms (S) Department dated 30.09.2010, along with their application(s).
15. Selection of candidates will be made either in the form of written examination / interview or both, skill test, in accordance to the receipt of total number of applications and it will be decided by the Selection Committee. Canvassing in any form or any kind of recommendation with regard to seeking appointment in any form, will lead to forfeiture of his/her candidates, without any notice and criminal action will be taken against the candidate. The selection will be made purely on the basis of merit and ability.
16. The candidates appointed temporarily under 16(a)(i) of Tamil Nadu Judicial Ministerial Service may also apply for any of the posts in this Notification according to their choice along with the employment certificate issued by their appointing authority concerned. Their case will be considered in accordance with the directions issued by the Hon'ble High Court, Madras in its order dated 30.04.2019 made in writ petitions WP No.11867/2019 batch.

Sd:- S.Alli
Principal District Judge,
Tiruppur.

APPLICATION FORM

Self attested
Passport Size
Photo of the
Applicant

1	Name of the Post applied for	:			
2	Name of the Applicant (in Block Letters) as per the certificate	:			
3	Name of the Father / Husband	:			
4	Date of Birth & Age as on 01/05/2019 (Copy of certificate to be enclosed)	:	DD	MM	YYYY
			AGE		
5	Sex	:	Male / Female / Transgender		
6	Marital Status	:	Married / Unmarried		
7	Nationality/Religion	:			
8	Community (tick appropriate community) (Copy of certificate to be enclosed)	:	(OC/BC/BCM/MBC/DNC/SC/SCA/ST)		
9	Caste (with sub caste)	:			
10	1) Educational Qualification: (copy of Mark sheet and Transfer certificate to be enclosed)	:			
	2) Addl. Qualifications (if any): (if the applicant possess the skills of driving, plumbing, Electrical, typing, shorthand, computer operation – appropriate self-attested certificate should be attached)	:			
11	Native Place & District	:			

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12	Permanent Address	:	
13	Experience, if any. If so, copies of certificates to be attached.	:	
14	Whether working / worked under 16 a(i) category of TNJMS in the State of Tamilnadu? If so, details. (copy of experience certificate issued by appointing authority to be enclosed)	:	
14	Do you claim priority? If yes, relevant certificates to be attached.	:	
	1. Destitute widow	:	Yes / No
	2. Differently abled person	:	Yes / No
	3. Ex-Service Men or dependent of Ex-Servicemen	:	Yes / No
	4. Inter caste marriage.	:	Yes / No
	5. Others.	:	Yes / No
15	Have you studied the prescribed qualification in Tamil Medium? If yes, copy of certificate to be enclosed.	:	Yes / No
16	Is the applicant convicted/punished in any criminal case? If so give details.	:	Yes / No
17	Is there any Civil/Criminal case pending against the applicant. If yes state complete particulars.	:	Yes / No
18	Is there any spouse / relative working in Judicial Department of Tiruppur District, if so, furnish the details.	:	
19	Details of enclosures.	:	

I declare that all the details furnished by me above are true to the best of my knowledge. I also declare that I have fully read the instructions to candidates issued in this Notification.

Place :
Date :

Signature of the applicant.