



Employment Notification No: NIPERK/04/2019, Date: 11/09/2019

National Institute of Pharmaceutical Education and Research (NIPER), Kolkata is an Institute of National Importance established by an Act of Parliament 2007 under the aegis of Department of Pharmaceuticals, Ministry of Chemicals & Fertilizers, Government of India. Online Applications are invited from the eligible and suitable Indian Nationals for the Teaching and Non-Teaching posts on direct recruitment/deputation basis through open competition on all India basis.

i) Vacancy details:-

Post Code	Designation	Discipline	Pay Level (7 th CPC)	Reservation					Max. age (Direct Rectt)
				UR	OBC	SC	ST	EWS	
Teaching Posts									
T-01	Associate Professor	Medicinal Chemistry	13	1	0	0	0	0	45
T-02	Assistant Professor	Medicinal Chemistry	12	1	1	0	0	0	40
T-03	Assistant Professor	Pharmacoinformatics	12	1	0	0	0	0	40
T-04	Associate Professor	Pharmacology & Toxicology	13	1	0	0	0	0	45
T-05	Assistant Professor	Pharmacology & Toxicology	12	1	0	0	0	0	40
T-06	Assistant Professor	Natural Products	12	1	0	0	0	0	40
Non-Teaching Posts									
NT-01	Registrar	Administration	13	1	0	0	0	0	45
NT-02	Finance & Accounts Officer	Finance & Accounts	12	1	0	0	0	0	45
NT-03	Assistant Registrar	Examination	10	1	0	0	0	0	40
NT-04	Library & Information Officer	Library	10	1	0	0	0	0	40
NT-05	Scientist/ Technical Supervisor Grade I	Instrumentation	9	1	0	0	0	0	40
NT-06	Guest House & Hostel Supervisor	Hostel	9	1	0	0	0	0	35
NT-07	Administrative Officer	Administration	8	1	0	0	0	0	35
NT-08	Secretary to Director	Director's Office	8	1	0	0	0	0	40



National Institute of Pharmaceutical Education and Research – Kolkata
 (Dept. of Pharmaceuticals, Ministry of Chemicals & Fertilizers, Govt. of India)
 Chunilal Bhawan, 168, Maniktala Main Road, Kolkata 700054

ii) Requirement of Qualifications, Experience, etc. :-

Post Code	Designation / Pay Matrix	No. of Positions and Reservation	Method of Recruitment	Essential and Desirable Qualifications and Experience	Max. Age limit
(1)	(2)	(3)	(4)	(5)	(6)
Department of Medicinal Chemistry					
T-01	Associate Professor Level-13 /7 th CPC	01 UR	Direct Recruitment/ Deputation	<p>Direct Recruitment</p> <p>Essential: Ph.D., in Pharmaceutical Sciences/ Chemistry with First class or equivalent grade at the preceding degree (M.Pharm/MS/M.Sc.) in Pharmacoinformatics/Chemi-informatics/Chemistry/Computational Chemistry/Computational Biology with <i>a very good academic record throughout*</i> and at least 8 years of Teaching/Research/Industrial experience with published works of high quality, well recognized and established reputation of having made conspicuous seminal contribution to knowledge in Pharmaceutical and allied areas.</p> <p>Desirable: Candidate should have expertise in computer aided drug design, artificial intelligence, QSAR, Molecular modelling, Pharmacophore mapping, Molecular dynamic simulations. Preference will be given to the candidate who completed at least one EMR or Industry sponsored project with administrative experience like establishment of department, etc. Candidate should have demonstrated adequate experience of independent research in terms of guiding Ph.D. students and with publications in SCI journals.</p> <p>Minimum of 3 years Teaching experience at the level of Assistant Professor/Ramalingaswami/Ramanujan Fellows.</p>	Not exceeding 45 years.

	Professor - 2 Level-12 /7 th CPC	01 OBC (Non-creamy layer)		<p>Assistant Professor.</p> <p>Essential: Ph.D., in Pharmaceutical Sciences/Biotechnology/Biological Sciences/Life Sciences or allied subjects with First class or equivalent grade at the preceding degree (M.Pharm/MS/M.Tech/M.Sc.) in Biotechnology/ Bioscience & Bioengineering/Life Sciences with <i>a very good academic record throughout*</i> and at least 5 years of Teaching/Research/Industrial experience with published works of high quality.</p> <p>Desirable: Candidate should have expertise in systems biology, synthetic biology, production of biologicals/biosimilars. Should have demonstrated adequate experience of independent research in terms of guidance of Masters' students, execution and/or recipients of sponsored/EMR projects and with publications in SCI journals.</p> <p>Deputation: Faculty members from Central / State Universities or Government Institutions of Higher Education holding analogous post on regular basis or with 3 (three) years of regular service in the lower scale if any for the Assistant Professor.</p>	<p>organization</p> <p>Not exceeding 40 years</p> <p>3 Years prior to superannuation of the parent organization</p>
Pharmacoinformatics					
T-03	Assistant Professor Level-12 /7 th CPC	01 UR	Direct Recruitment/ Deputation	<p>Direct Recruitment</p> <p>Essential: Ph.D., in Pharmaceutical Sciences/ Chemistry with First class or equivalent grade at the preceding degree (M.Pharm/MS/M.Sc.) in Pharmacoinformatics, Chemistry, Computational Chemistry/ Computational Biology with <i>a very good academic record throughout*</i> and at least 5 years of Teaching/Research/Industrial experience with published works of high quality.</p>	Not exceeding 40 years

				<p>Desirable: Candidate should have demonstrated adequate experience of independent Research in terms of guidance of Masters' students, execution and/or recipients of sponsored/EMR projects and with publications in SCI journals.</p> <p>Deputation: Faculty members from Central / State Universities or Government Institutions of Higher Education holding analogous post on regular basis or with 3 (three) years of regular service in the lower scale if any for the Assistant Professor.</p>	3 Years prior to superannuation of the parent organization
Department of Pharmacology & Toxicology					
T-04	Associate Professor Level-13/7 th CPC	01 UR	Direct Recruitment/ Deputation	<p>Direct Recruitment</p> <p>Essential: Ph.D., in Pharmaceutical Sciences with First class or equivalent grade at the preceding degree (M.Pharm/MS/M.Tech/M.Sc.) in the Pharmacology & Toxicology, Regulatory Toxicology, Biotechnology/Medical Biotechnology/ Biomedical Sciences with <i>a very good academic record throughout*</i> and at least 8 years of Teaching/Research/Industrial experience with published works of high quality, well recognized and established reputation of having made conspicuous seminal contribution to knowledge in Pharmaceutical and allied areas.</p> <p>Desirable: Candidate should have demonstrative leadership in <i>in-vitro</i> and <i>in-vivo</i> pharmacology relevant to cancer/infectious diseases/inflammatory diseases/ metabolic disorders/drug discovery/systems medicine.</p> <p>Preference will be given to the candidate who completed at least one EMR or Industry sponsored project with administrative experience like establishment of Department etc.</p> <p>Candidate should have demonstrated adequate experience of</p>	Not exceeding 45 years

				Assistant Professor.	parent organization
Department of Natural Products					
T-06	Assistant Professor Level-12 /7 th CPC	01 UR	Direct Recruitment/ Deputation	<p>Direct Recruitment</p> <p>Essential: Ph.D., in Pharmaceutical Sciences with First class or equivalent grade at the preceding degree (M.Pharm/MS/M.Sc) in Natural Products/ Pharmacognosy with <i>a very good academic record throughout*</i> and at least 5 years of Teaching/Research/Industrial experience with published works of high quality.</p> <p>Desirable: Candidate should have demonstrated adequate experience of independent research in terms of guidance of Masters' students, execution of sponsored/EMR projects and with publications in SCI journals.</p> <p>Deputation: Faculty members from Central / State Universities or Government Institutions of Higher Education holding analogous post on regular basis or with 3 (three) years of regular service in the lower scale if any for the Assistant Professor.</p>	<p>Not exceeding 40 years</p> <p>3 Years prior to superannuation of the parent organization</p>
* <i>Very good academic record throughout means a minimum of 60% Marks or equivalent in overall of the public examinations beginning from 10th standard.</i>					
Non-Teaching Positions					
NT-01	Registrar Level-13/7 th CPC	01 UR	Direct Recruitment/ Deputation	<p>1) Direct Recruitment</p> <p>A) Essential: i) Qualification: Master's Degree in any discipline with at least 55% marks or equivalent from recognized University/Institute. ii) Experience: Five years of experience as Assistant Professor in Pay Level-12; or</p>	Not exceeding 45 years

				<p>Twelve years of Administrative experience, of which Eight years shall be as Assistant Registrar or equivalent post in Central/State Govt. Organizations or University/Research Institution or Central/State Autonomous Bodies/other recognized Institutes of repute.</p> <p>B) Desirable: Consistently good academic record. A Degree in Law/Management from a recognized University/Institution with impeccable record of integrity and performance. Experience in educational administration, financial and personnel management with impeccable record of integrity and performance. Capacity to lead the coordination of multiple units and administration in a residential Institution. Ensure statutory compliance with the statutory bodies as defined by the NIPER Act and Statutes Knowledge of computer-enabled workflow-based administration in a delegated system.</p> <p>2) Deputation: Applicants from Central / State Universities or Government Institutions of Higher Education holding analogous post on regular basis or with 5 (five) years of regular service at the level of Assistant Professor / Deputy Registrar in pay level 12.</p>	Not exceeding 56 years
NT-02	<p>Finance & Accounts Officer</p> <p>Level-12/7th CPC</p>	<p>01</p> <p>UR</p>	<p>Direct Recruitment/ Deputation</p>	<p>1) Direct Recruitment</p> <p>A) Essential: i) Qualification: Post-Graduation in Commerce/Economics from a recognized University/Institution. ii) Experience: 10 (Ten) years of experience in dealing with Finance and Accounts in Central/State Govt. organizations/ University/Research Institutions or Central/State Autonomous Bodies/other recognized Institutions of repute.</p> <p>B) Desirable:</p>	Not exceeding 45 years

				<p>i) Five/Eight years of experience at Pay Level-11/10 dealing with Finance and Accounts in Central/State Govt. organizations/ University/Research Institutions or Central/State Autonomous Bodies/other recognized Institutions of repute.</p> <p>ii) MBA in finance from a recognized University/Institution</p> <p>iii) Candidates should be conversant with the operation of the computers for accounting software like Tally, etc.</p> <p>2) Deputation: Officers from Central / State Governments / PSUs / Universities / Institutions / Autonomous bodies holding analogous post on regular basis or with 5 (five) years service in the pay level 11 on regular basis or with 8 (Eight) years service in the pay level 10 on regular basis.</p>	Not exceeding 56 years
NT-03	Assistant Registrar Level-10/7 th CPC	01 UR	Direct Recruitment	<p>Direct Recruitment</p> <p>A) Essential:</p> <p>i) Qualification: Master's degree in any discipline from recognized University/Institution</p> <p>ii) Experience: Eight years of relevant experience in a responsible supervisory position of which at least Five years in the immediate lower Grade Pay of Section Officer/Administrative Officer in Central/State Govt. Organizations or University/ Research Institution or Central/State Autonomous Bodies/other recognized Institutions of repute.</p> <p>B) Desirable: Relevant experience in the areas of Establishment/Examinations/Finance. Proficiency in the use of a variety of computer applications, Tally, MS word, Excel, PowerPoint, etc.</p>	Not exceeding 40 years
NT-04	Library & Information Officer Level-10/7 th CPC	01 UR	Direct Recruitment	<p>Direct Recruitment</p> <p>A) Essential:</p> <p>i) Qualification: Graduation in Library Science or Library & Information Science from recognized University/Institution.</p> <p>ii) Experience: Five years of experience in Management of Library and Office procedure, data processing and communication skills and</p>	Not exceeding 40 years

				<p>Information Services in Library under Central/State Govt./Autonomous or Statutory Organization/PSU/University or recognized Research or Educational Institution/other recognized Institutions of repute.</p> <p>B) Desirable: Master's degree in Library sciences or Library and Information Science. Experience of developing and maintaining journals/magazines and other collection in an academic Library such as IITs/IISERs/IISc/NITs and similar Central Govt. Institutions. Candidates should have demonstrated ability of using library software and experience in library computerization.</p>	
NT-05	<p>Scientist/ Technical Supervisor Grade I</p> <p>Level-9/7th CPC</p>	<p>01</p> <p>UR</p>	Direct Recruitment	<p>Direct Recruitment</p> <p>A) Essential: i) Qualification: Post-Graduate Degree (M.Sc/M.Tech/M.Pharm/M.V.Sc) from a recognized University/ Institution. ii) Experience: Four years of experience of research/teaching in central/state Government organizations/Universities or research Institutions or Central/State Autonomous or other recognized Institutes of repute. Experience in handling of high-end equipment for scientific research.</p> <p>B) Desirable: PhD in relevant field / Instrumentation with 2 (Two) years of post qualification experience in handling high-end research equipment.</p>	Not exceeding 40 years
NT-06	<p>Guest House & Hostel Supervisor</p> <p>Level-9/7th CPC</p>	<p>01</p> <p>UR</p>	Direct Recruitment	<p>Direct Recruitment</p> <p>A) Essential: i) Qualification: Bachelor degree from a recognized University/ Institution. ii) Experience: Five years of relevant experience in Central/ State Govt. Organizations/ University Research Institution or Central/State Autonomous Bodies/other recognized Institutions of repute.</p> <p>B) Desirable:</p>	Not exceeding 35 years

				Degree or Diploma in Catering/Hotel Management.	
NT-07	Administrative Officer Level-8/7 th CPC	01 UR	Direct Recruitment	<p>Direct Recruitment</p> <p>A) Essential: i) Qualification: Bachelor Degree in any discipline from recognized University/ Institution. ii) Experience: Five years of experience as Assistant Section Officer (ASO) or equivalent in Level 7 in any Central/State Govt. or University/PSU or other Central/State Autonomous Bodies. Proficiency in Noting and Drafting.</p> <p>B) Desirable: Experience in handling the human resource management, maintain electronic record system, equipment maintenance, tender process, organize meetings, coordinate to organize Workshops/Symposia/Conferences, communicate with the external agencies like Industry and other Academic Institutions and to handle various matters through ERP. Preference will be given to candidates possessing MBA Degree. Proficiency in the use of a variety of computer applications, Tally, MS word, Excel, PowerPoint, etc.</p>	Not exceeding 35 years
NT-08	Secretary to Director Level-8/7 th CPC	01 UR	Direct Recruitment	<p>Direct Recruitment</p> <p>A) Essential: i) Qualification: Bachelor's Degree in any discipline from recognized Institute/University. Proficiency in Typewriting in English (40 w.p.m.) (Qualifying test). ii) Experience: Five years of experience as Personal Assistant or equivalent to Central/State Govt. Organizations/ PSUs/ University/ Research Institutions or Central/ State Autonomous Bodies/ other recognized Institutions of repute.</p> <p>B) Desirable: Proficiency in shorthand in English (80 w.p.m.). The candidate should have exemplary skills of communication in English both written and spoken and expected to modestly maintain/manage the Office of the Director. Candidate should be able to correspond independently with outstanding skills of drafting, manage the time and</p>	Not exceeding 40 years

				<p>tide of the Director in his presence and absence. Candidate should be well conversed with the operation of the Computer for documentation. Preference will be given to the candidates working as Secretary to Director in the premier Institutions.</p>	
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iii) General Instructions:-

1. Candidates of only Indian Nationality can apply for these posts.
2. Candidates should read carefully the requisite essential qualifications, age, experience criteria, etc., laid down in the advertisement before applying for the relevant post. Since all the applications will be screened on the basis of data submitted by the candidate in the "Online Application form", the candidates must satisfy themselves of the suitability for the position to which they are applying. If at any stage during the recruitment and selection process, it is found that candidates have furnished false or wrong information, their candidature will be rejected.
3. Application once submitted cannot be altered/ resubmitted, under any circumstances. Further, no request with respect to making changes in any data/ particulars entered by the candidate in the Online Application will be entertained, once the application is submitted successfully. Therefore, please keep all data/details ready before you start filling up the Application Online.
4. Candidates may apply on prescribed application form online from the NIPER-K Website. They can apply for more than one post provided, they fulfill the eligibility criteria. In such a case, the candidate has to apply for each post and Pay Application Fee separately. However, based on the number of candidates applying for different posts, the institute reserves the right to hold a written test and/or Interview for the various posts together or separately on a single or multiple days across various sessions as per suitability of the institute.
5. Incomplete online application or Hard copy of application or those without relevant supporting documents (self-attested copies of Date of birth/Degrees/Certificates/Mark sheets/Experience Certificates/documents, etc.) will be rejected.
6. Mere fulfillment of minimum qualifications and experience does not entitle any candidate to receive call letter.
7. The applicants serving in Govt./Semi-Govt./PSUs/Autonomous organization must send their hard copy of application (in the prescribed format) along with the relevant documents "**Through Proper Channel**". Such candidates are required to send advance copies of their applications before the due date but their candidature shall only be considered if their applications are received through proper channel within 15 days of closing date of receipt of hard copy of applications.
8. Selection Committee reserves the rights to recommend higher initial pay and position to exceptionally qualified, experienced and deserving selected candidates as per Govt. of India rules.

9. Protection of pay will be given as per Govt. rules.
10. Skype interviews can be arranged for overseas candidates.
11. No TA/DA and accommodation shall be provided for attending the written test/skill test/interview.
12. The maximum age limit and eligibility conditions shall be reckoned for all the posts (Teaching and Non-Teaching) as on the last date for submission of online applications i.e., on 10/10/2019 and the experience for Teaching post will be considered from the date of completion of Master Degree to the last date of online application, i.e., 10/10/2019 by excluding the experience gained while pursuing Ph.D. (copies of documents for date of registration and date of completion of Ph.D. must be enclosed, In case if the candidate is unable to submit the proof for date of registration, post Ph.D experience will only be considered).
13. Appointments under Direct Recruitment are regular in nature with a probation period of 1 (One) year for the posts T-01 to T-06 and NT-01 and 2 (Two) years for the posts NT-02 to NT-08 and the same shall be confirmed depending upon satisfactory performance of the incumbent.
 - 13a. Applicants under deputation will be considered for permanent absorption on completion of deputation period as per rules subject to satisfactory service.
14. An Application Fee of Rs.1000/-(Rupees one thousand only) for both Teaching and Group-A officers (from Pay level 10 and above), Rs 500/- for other non-teaching posts has to be paid through NEFT/IMPS/bank transfer to the following account

Name of the Bank – Canara Bank
 Branch – Saltlake City Branch
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 IFSC – CNRB0002549

The payment details has to be entered in the online application.
 The fee once paid will not be refunded or re-adjusted under any circumstances. No fee is required for SC/ST, PwD category of candidate.
 Candidate during submission of online Application, a PDF will be generated with the completed form.

 - 14a. Application fee is not necessary for applying on deputation.
15. For the posts of T-01 to T-06, NT-01 and NT-02 the mode of recruitment is by either Direct Recruitment or on Deputation basis and for the posts NT-03 to NT-08 the mode of recruitment is only on Direct Recruitment.

16. **Mode of Selection:** The selection process for Teaching posts consists of two phases (a) Seminar Presentation (b) Interview. The shortlisted candidates will be invited to give seminar presentation before a duly constituted Committee. Only the candidates recommended by the Committee based on their performance in the seminar presentation shall attend the Interview before the Selection Panel. Candidates are advised to visit the Website <http://niperkolkata.edu.in> regularly. No separate call letter will be sent. Email communication will only be sent. For non-Teaching posts, selection process is based on the performance in the Interview before the duly constituted committee for the post NT-01 to NT-07 and for the post NT-08 is based on entrance skill test (Skill test will be conducted for proficiency in Type writing in English, 40 w.p.m). Candidates selected in skill test will be called for personal interview.
17. A Candidate's admission to the Written Test/Interview and subsequent process is strictly provisional. The mere fact that the call letter(s)/has been issued to the candidate does not imply that his/her candidature has been finally declared by the NIPER-K. The NIPER-K would be free to reject any application, at any stage of the process, cancel the candidature of the candidate in case it is detected at any stage that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information/Certificate/documents or has suppressed any material fact(s). If any of these shortcomings is/are detected after appointment in the NIPER-K, their services are liable to be summarily terminated.
18. The institute reserves the right to:
 - (a) Withdraw the advertisement either partly or wholly at any time without assigning any reason to this effect
 - (b) Fill or not to fill up some or all the posts advertised for any reasons whatsoever
 - (c) Increase/Decrease the number of posts without giving any reason.
 - (d) Any addition/deletion and changes in matter of terms and conditions given in this notification of recruitment
 - (e) Hold written test, Skill/Trade test, Presentation and/or Interview for selection, whenever circumstances so warrant.
19. Applicants are advised to mention their correct and active email id in the application, as all the correspondence like issuance of call letter or any other information will be communicated through email only.
20. Intimations will be sent only by E-mail as per the details mentioned in the Application form.
21. In case of any corrigendum/addendum pertaining to this advertisement, the same shall be published in the Institute's website only. Accordingly, all applicants in their own interests are advised to regularly visit the Institute's Website.
22. Guidelines relating to recruitment rules shall be followed as per NIPER Act, 1998 as amended from time to time.

23. No person shall be recruited unless he/she in good mental and bodily health and free from any physical defect that is likely to interfere with the efficient performance of his/her official duties. Before candidates recruited directly are finally approved for appointment to the institute, he/she shall be required to produce a medical certificate of physical fitness from whom the appointing authority specifies.
24. After joining the service of the Institute, the persons will have to abide by the Rules, Regulations, Ordinances, Statutes and Act of the Institute applicable from time to time. He / She may be assigned any duty within or outside the Institute depending upon the exigency of the work.
25. Candidates' who have obtained degrees/diplomas/certificates for various courses from any Institution declared fake / derecognized by the UGC/AICTE/PCI shall not be eligible for being considered for recruitment to the post advertised.
26. In case any dispute arises on account of interpretation of clauses in any version of this Advertisement other than English, the English version available on the NIPER-K Website shall prevail.
27. Any dispute arising out of this Advertisement including the recruitment process shall be subject to the sole jurisdiction of the Courts situated at Kolkata only.
28. **The following subjects are considered under Pharmaceutical Sciences Category:**
Medicinal Chemistry; Pharmaceutical Analysis; Pharmacology & Toxicology; Pharmaceutics; Regulatory Toxicology; Pharmacy Practice; Clinical Pharmacy; Hospital Pharmacy; Industrial Pharmacy; Pharmaceutical Technology (Formulation); Pharmaceutical Technology (Process Chemistry); Pharmacoinformatics; Pharmacognosy; Pharmaceutical Chemistry; Community Pharmacy; Pharmaceutical Biotechnology.
29. **CANVASSING IN ANY FORM MAY LEAD TO DISQUALIFICATION OF THE CANDIDATURE.**
30. **Relaxation in Age Limit shall be as per the Govt. of India rules only**

Category	Age Relaxation
OBC	3 Years against reserved posts for OBC only.
Departmental Candidates	Relaxable up to 5 years as per the norms for the appointments by Direct Recruitment.

Where there are no posts under reserved categories, such candidates can apply against unreserved posts; provided they meet all the norms prescribed for unreserved category.

Abbreviations:

SC-Scheduled Caste	ST-Scheduled Tribe	OBC-Other Backward Classes	PwD-Persons with Disabilities	UR-Un reserved
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- a) Applicant's applying for the posts reserved for OBC should submit a self-attested copy of valid caste certificate specifically mentioning Non-Creamy Layer / not belong to Creamy Layer exclusively in the format prescribed by the Govt. of India, vide column 3 of GoI, Dept. of Personnel & Training (DoPT): O.M No: 36012/22/93-Estt. (SCT), dated 8.9.1993 and modified O.M.No.36033/3/2004-Estt.(Res), dated 14.10.2008. The Caste Certificate must be in the format as prescribed by the Govt. of India vide OM No. 36036/2/2013-Estt. (Res.), dated 30.05.2014 (as enclosed in Annexure-1), without which the application will be treated as general (unreserved).
- b) Reservations for SC, ST, OBC and Persons with Benchmark Disabilities will be as per existing Government of India norms as amended from time to time. Applicants applying for the reserved posts should clearly state to which category they belong.
- c) Applicants seeking fee exemption under SC/ST category are required to submit certificate on the format prescribed by the Government of India, Department of Personnel & Training (Annexure-II).
- d) PwD candidates are required to submit a medical certificate for disability of 40% or more on the format prescribed by the Government of India.
31. Candidates shall have to produce original testimonials at the time of interview, failing which they will not be allowed for the interview. The original Certificates/Degrees, etc., of the candidate(s) are subject to verification before joining, in case of selection.
32. The institute will **NOT** be responsible for non-receipt of application (s) within stipulated period due to any postal delay/loss of application/document sent in transit. Late receipt of applications may not be considered. However competent authority reserves the right to condone the delay due to unforeseen circumstances.
33. **Only shortlisted candidates called for interview / written test / skill test. The Director / Screening Committee reserves the right to shortlist the candidates on the basis of educational qualification / experience / papers published.**
34. (a) The candidates are required to apply ONLINE only from 10:00 AM on 11.09.2019 to 10.10.2019 upto 06.00 PM.
 (b) For submission of application through ONLINE MODE, please visit: <http://niperkolkata.edu.in>
 (c) The print out of the ONLINE completed and duly signed and photograph pasted application and all relevant educational and experience certificates duly self-attested must reach the Institute on or before 22.10.2019 upto 04.00 PM by Registered/Speed Post/Courier. The envelope, containing complete application, should be super-scribed as "Application for the post of _____" and must be sent to
- The Registrar I/C,
 NIPER-Kolkata,
 Chunilal Bhawan,
 168 Maniktala Main Road,
 Adjacent to Bengal Chemicals,**

**Near Maniktala Bus Depot,
Kolkata 700054, West Bengal.**

(d) The Applications will also be accepted in person from 11AM to 4PM on all working days upto 22.10.2019

**FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that _____ son/daughter of _____
of village _____ District/Division _____ In the
_____ State _____ belongs to the
_____ Community which is recognized as a backward class under:

- i) Resolution No. 12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary – Part I, Section I, No. 186 dated 13th September, 1993.
- ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I Section I No. 163, dated 20th October, 1994.
- iii) Resolution No. 12011/7/95-BCC dated the 24th May 1995 Published in the Gazette of India extraordinary Part-I Section I No. 88 dated 25th May, 1995.
- iv) Resolution No.12011/96/94-BCC dated 9th March, 1996.
- v) Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India – Extraordinary-part I, Section-I, No. 210, dated the 11th December, 1996.
- vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997. vii) Resolution No.12011/99/94-BCC dated 11th December, 1997. viii) Resolution No.12011/68/98-BCC dated 27th October, 1999.
- vii) Resolution No.12011/88/98-BCC dated 6th December, 1999, published in the Gazette of India, Extra Ordinary Part-I, Section-I No.270, 6th December, 1999.
- viii) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.71 dated 4th April, 2000.
- ix) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.210 dated 21.9.2000.
- x) Resolution No.12015/9/2000-BCC dated 6th September, 2001, published in the Gazette of India, Extra Ordinary Part-I, Section-1, No.246 dated 6th September, 2001.
- xi) Resolution No.12011/1/2001-BCC dated 19th June,2003, published in the Gazette of India, Extra Ordinary Part-I, Section-1, No.151 dated 20th June, 2003.
- xii) Resolution No.12011/42002-BCC dated 13th January, 2004, published in the Gazette of India, Extra Ordinary Part-I, Section-1, No.9 dated 13th January, 2004.
- xiii) Resolution No.12011/142004-BCC dated 12th March, 2007, published in the Gazette of India, Extra Ordinary Part-I, Section-1, No.67 dated 12th March, 2007.

Shri _____ and/or his family ordinarily reside(s) in the _____ District/Division of the _____ State.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT) dated 08.09.1993 and modified vide Govt. of India Dept. of Personnel and Training OM No. 36033/3/2004-Estt(Res) dated 09.03.2004 & 14.10.2008.

Dated:

Seal:

District Magistrate or Deputy Commissioner etc.

Note - I:

- a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- b) The authorities competent to issue Caste Certificate are indicated below:-
 - i) District Magistrate / Additional Magistrate / Collector / Dy. Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
 - i) Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.
 - ii) Revenue Officer not below the rank of Tehsildar
 - iv) Sub -Divisional Officer of the area where the candidate and/or his family resides.

Note - II:

The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer.

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Corporation would accept only attested photocopies of such certificates and not any other attested or true copy.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.)

This is to certify that Shri/Shrimati/Kumari* _____ son / daughter of _____ of Village/Town/* _____ in District/Division * _____ of the State/Union Territory* _____ belongs to the Caste/Tribes _____ which is recognized as a Scheduled Castes/Scheduled Tribes* under:

- @The Constitution (Scheduled Castes) order, 1950 _____
- @The Constitution (Scheduled Tribes) order, 1950 _____
- @The Constitution (Scheduled Castes) Union Territories order, 1951 * _____
- @The Constitution (Scheduled Tribes) Union Territories Order, 1951* _____

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.]

- @The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 _____
- @The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment Act), 1976
- @The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962
- @The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962
- @The Constitution (Pondicherry) Scheduled Castes Order 1964
- @The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967
- @The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968
- @The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968
- @The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @The Constitution (Sikkim) Scheduled Castes Order 1978
- @The Constitution (Sikkim) Scheduled Tribes Order 1978
- @The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989
- @The Constitution (SC) orders (Amendment) Act, 1990
- @The Constitution (ST) orders (Amendment) Ordinance 1991
- @The Constitution (ST) orders (Second Amendment) Act, 1991
- @The Constitution (ST) orders (Amendment) Ordinance 1996
- @The Scheduled Caste and Scheduled Tribes Orders (Amendment) Act, 2002
- @The Constitution (Scheduled Caste) Orders (Amendment) Act, 2002
- @The Constitution (Scheduled Caste and Scheduled Tribes) Orders (Amendment) Act, 2002

2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration to other.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati _____ Father/Mother of Shri/Shrimati/Kumari* _____ of village/ town* _____ in District/Division* _____ of the State/Union Territory* _____ who belong to the _____ Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

3. Shri/Shrimati/Kumari and/or* his/her family ordinarily reside(s) in village/town* _____ of _____ District/Division* _____ of the State/Union Territory of _____.

Place: _____

Signature _____

Date: _____

**Designation _____

With a Seal of Office State/Union Territory

* Please delete the words which are not applicable @ Please quote specific presidential order % Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**** List of authorities empowered to issue Caste/Tribe Certificates:**

- (i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate / Extra-Assistant Commissioner / Taluka Magistrate / Executive Magistrate.
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.