



**icmr** | **RMRCNE**  
INDIAN COUNCIL OF  
MEDICAL RESEARCH REGIONAL MEDICAL RESEARCH  
CENTRE (BIRBHADRA)

आई सी एम आर क्षेत्रीय प्राथमिक  
अनुसंधान केंद्र  
राज्य अनुसंधान विभाग, स्वास्थ्य और परिवार  
कल्याण विभाग, भारत सरकार  
ICMR - Regional Medical Research Centre  
HE Region  
Department of Health Research, Ministry of Health  
and Family Welfare, Government of India

F. No. Y11028/1/2020-21-(217-ADM-1)/192

Date: 22-10-2020

**Notice**

Tuberculosis Prevalence Survey is a time bound activity and is crucial for Ending TB in India and is planned to be undertaken on mission mode. High level of commitment is required with a will to work on Sundays & holidays (except, important local holidays). Job requires continuous field work throughout the country in various States/UT's for all posts. Preference will be given to those having working experience in National Health Surveys/ similar activities. Candidates are invited to attend Walk-In Interview / Written Test for the below mentioned posts.

For details of post, eligibility, salary, etc. please visit [www.rmrcne.org.in](http://www.rmrcne.org.in)

| SL. NO. | Contractual Post  | No. of post | Reservation           | Consolidated Monthly Salary | Upper age limit |
|---------|---|-------------|-----------------------|-----------------------------|-----------------|
| 1       | Project Assistant<br>(Field Investigator)                   | 2           | 1 Unreserved<br>1 OBC | Rs.31,000/-                 | 30 years        |
| 2       | Project Technician III<br>(Laboratory Technician for Field) | 1           | 1 OBC                 | Rs.18,000/-                 | 30 years        |
| 3       | Project Technician III<br>(Laboratory Technician for IRL)   | 2           | 1 Unreserved<br>1 ST  | Rs.18,000/-                 | 30 years        |
| 4       | Data Entry Operator<br>(Grade B)                            | 1           | 1 Unreserved          | Rs.18,000/-                 | 28 years        |

| Sl No | Name of the post/ Designation          | No. Of post per team | Education Qualification  | Desirable Qualification   | Job Specifications/ Responsibilities  |
|-------|--|----------------------|--|---|---|
| 1     | Project Assistant (Field Investigator) | 2 (1 UR, 1OBC)       | Graduate in Science from a recognized university with three years' experience<br><br>or<br><br>Master's degree in relevant subject from a recognized university. | 1. Master's degree in Epidemiology/Public Health/Medical Social Work/Science subject<br>2. Experience in field level data collection<br>3. Experience in RNTCP program<br>4. Experience in conducting Census and field surveys<br>5. Knowledge of Computer applications | 1. Get trained in Protocol of National TB Prevalence Survey, India 2017-18 as well as SOPs and training manuals.<br>2. Conduct census enumeration survey of participants by visiting the households.<br>3. Rapid data collection during census enumeration, enter in android based mobile application.<br>4. Decide on eligibility of individuals and inform them on timings for attending survey sites with procedures to be done.<br>5. Hand over the acknowledgement receipt with appropriate serial number to enrolled participant<br>6. Regularly synchronize data on mobile application with server.<br>7. Coordinate with local health staff (e.g. FHW) and MO / Senior investigator, to ensure that all exclusion criteria is applied as per SOPS<br>8. Follow-up eligible participants from household for participation if not presented on scheduled time.<br>9. Follow-up those eligible participants who could not give sputum samples on time.<br>10. Assist Survey Team Leader in preparing cluster report.<br>11. Assist Survey Team Leader in maintaining financial expenditure for each cluster. |



|   |  |         |   |  |  |
|---|--|---------|---|--|--|
|   |  |         |   |  | 12. Any other job as assigned by Team Investigator, Survey PMU.  |
| 2 | Project Technician III (Laboratory Technician for Field) | 1 (OBC) | <p>12th pass in science subjects with any one of the following:</p> <p>(i) Two years Diploma in Medical Laboratory Technology</p> <p>or</p> <p>(ii) One year Diploma in Med Laboratory Technology with one year laboratory experience in a recognised organization/institution</p> <p>or</p> <p>(iii) Two years laboratory experience in a government recognised organisation/institution.</p> <p>*B.Sc., degree shall be treated as three years' experience.</p> | <p>1. Experience in culture (solid and liquid) and DST for mycobacterium tuberculosis. 2. 1 year experience in RNTCP as LT. 3. Past experience of working in an Intermediate Reference Laboratory or National Reference Laboratory for Tuberculosis.</p> | <p>1. Get trained in Protocol of National TB Prevalence Survey, India 2017-18 as well as SOPs and training manuals. 2. Get trained in SOPs of RNTCP and National Lab committee recommendations for Intermediate Reference Laboratories. 3. Achieve necessary skills to perform CBNAAT, testing, sputum microscopy, C&amp;DST and Blood tests using autoanalyzer before Survey commencement. 4. Perform safe opening of all sputum specimens received by IRL. 5. Use IT system (scanner and laptop) to ensure all entries of each sample is and its result is entered in the application. 6. Inform the Survey Team &amp; local DTO &amp; STLS about the instances of leakage, contaminations etc. suggesting action e.g. Repeat sample collection. 7. Perform processing of all received sputum and blood samples at the van and conduct test as per methods described in SOPs. 8. Perform DNA extraction (following all steps of PCR) for Line Probe assay on all sputum sample received. 9. Any other job as assigned by Senior Investigator, Medical Officer &amp; PMU as per Survey needs.</p> |
|   | Project Technician III (Laboratory Technician for Field) | 2       | <p>12th pass in science subjects with any one of the following:</p>   | <p>1. Experience in culture (solid and liquid) and DST for mycobacterium</p>   | <p>1. Get trained in Protocol of National TB Prevalence Survey, India 2017-18 as well as SOPs and training manuals.</p>  |

|   |                               |   |  |  |   |
|---|-------------------------------|---|--|--|---|
|   | Technician for IRL)           |   | <p>(ii) Two years Diploma in Medical Laboratory Technology</p> <p>or</p> <p>(ii) One year Diploma in Med Laboratory Technology with one year laboratory experience in a recognised organization/institution</p> <p>or</p> <p>(iii) Two years laboratory experience in a government recognised organisation/institution.</p> <p>*B.Sc., degree shall be treated as three years' experience.</p> | <p>tuberculosis. 2. 1 year experience in RNTCP as LT. 3. Past experience of working in an Intermediate Reference Laboratory or National Reference Laboratory for Tuberculosis.</p>   | <p>2. Get trained in SOPs of RNTCP and National Lab committee recommendations for Intermediate Reference Laboratories.</p> <p>3. Achieve necessary skills to perform CBNAAT, testing, sputum microscopy, C&amp;DST and Blood tests using autoanalyzer before Survey commencement.</p> <p>4. Perform safe opening of all sputum specimens received by IRL.</p> <p>5. Use IT system (scanner and laptop) to ensure all entries of each sample is and its result is entered in the application.</p> <p>6. Inform the Survey Team &amp; local DTO &amp; STLS about the instances of leakage, contaminations etc. suggesting action e.g. Repeat sample collection. 7. Perform processing of all received sputum and blood samples at the van and conduct test as per methods described in SOPs.</p> <p>8. Perform DNA extraction (following all steps of PCR) for Line Probe assay on all sputum sample received.</p> <p>9. Any other job as assigned by Senior Investigator, Medical Officer &amp; PMU as per Survey needs.</p> |
| 3 | Data Entry Operator (Grade B) | 1 | <p>Intermediate or 12TH pass in science stream from a recognized board with DOEACC "A" level from a recognized institute</p> <p>and/or</p> <p>2 (two) years' experience in EDP working Government, Autonomous, PSU or any other recognized organization</p>  | <p>1. Experience in Data Entry in research projects or in any National Health Program.</p> <p>2. Work experience in Electronic Data Processing /Biostatistics/Data Management. 3. Should be well conversant with various computer programming including MS Word, Excel</p> | <p>1. Get trained in Protocol of National TB Prevalence Survey, India 2017-18 as well as SOPs and training manuals.</p> <p>2. Manage all laptops, local server, internet connection, tablets and applications and ensure smooth data synchronization.</p> <p>3. Monitor completeness of data in all fields during survey activities in the cluster village / town. 4. Regular monitoring of dashboards and reports with pending activity lists for all activities and share the same</p>  |

|  |  |   |  |   |
|--|--|---|--|---|
|  |  | A speed test of not less than 8000 key depressions per hour through speed test on computer. |  | for follow-up with respective staff. 5. Cluster reporting and handing over by the Survey Team to local RNTCP and health staff. 6. Coordinate with local RNTCP Units for pending cluster activities (especially for sputum sample collection and transportation, patient treatment initiation etc.) 7. Maintain laptops, printers etc. in working condition including the anti-virus protection and regular updating, scanning etc. 8. Facilitate trouble shooting for any IT application related issue faced by survey team. 9. Manage correspondences between Survey Team and PMU as well as local health facilities e.g. DTC, PHC, GH, CHC etc. 10. Maintain expenditure of funds during the cluster. 11. Maintaining electronic attendance register for Survey Team as well as supervisory officers, support staff etc. for each cluster. 12. Any other job as assigned by Senior Investigator, Medical Officer & PMU as per Survey needs. |
|--|--|---|--|---|

**Venue and Date of Test**

| Sl. No. | Venue  | Date of Interview/<br>Written<br>Test | Languages<br>expected<br>to be known  | Area of<br>working*                  |
|---------|--|---------------------------------------|---|--------------------------------------|
| 1       | Regional Medical Research Centre, N.E (Region) Post Box No 105, Dibrugarh - 786 001, Assam | 29/10/20                              | Hindi/Assamese/English (Other North Eastern Languages is an additional advantage) | Assam and other North Eastern States |



Though the primary area of work is as mentioned above, depending on the project requirements the staff may be posted in the other sites, states for completion of the project in timely manner

### **General Conditions**

1. Initial Contract will be for 6 months or till the completion of the project whichever is earlier.
2. The conditions of employment will be the same as that of the project staff on contract basis.
3. The candidates have no right to claim for any regular employment in this Institute.
4. The appointing authority has the right to accept/ reject any application without assigning any reason(s) and no correspondence in this matter will be entertained. Age, Qualification, experience etc., will be reckoned as on the date of walk-in-written test/ Interview.

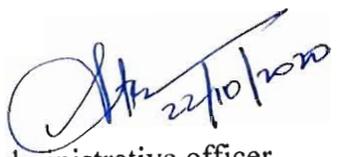
### **Instructions to Candidates**

1. The Candidates are expected to have a good knowledge on the book titled "Tuberculosis prevalence surveys: a handbook" for working in this survey. [https://www.who.int/tb/advisory\\_bodies/impact\\_measurement\\_taskforce/resources\\_documents/tbelimebook/en/](https://www.who.int/tb/advisory_bodies/impact_measurement_taskforce/resources_documents/tbelimebook/en/)
2. The Candidates should bring 2 copies of the Bio data in the prescribed format which can be downloaded from **NIRT/ICMR/sister institutes of ICMR** websites along with all certificates / testimonials in original for verification.
3. Candidates are requested to bring one set of self-attested copies while attending test/Interview. Candidates who fail to bring the Original Certificates for written test / Interview will not be considered.
4. Experience certificate should clearly state the nature of work during the period of employment.
5. No- Objection Certificate from the current employer (for Govt./AB/PSU Servants only)
6. All posts are Contractual for the duration offered. The engagement may be renewed after every specific period of time subject to satisfactory performance and project requirement.
7. The incumbents selected will have no claim for regular appointments under NIRT/ICMR or continuation of his/her services in any other project.
8. The reporting time will be from 9.00 a.m. to 10.00 a.m. and the walk in interview/written test will be from 11.00 a.m onwards. TA/DA will not be paid to the candidates for attending the written test/ interview.
9. The Director, ICMR-NIRT reserves the right to increase or decrease the number of posts or cancel the recruitment or re-advertise the posts, without assigning any reasons thereof, no further correspondence will be entertained in this regard.
10. Any further information may be downloaded from **NIRT/ICMR/sister institutes of ICMR** websites which will be updated from time to time.



11. Date of Walk-in Interview/written test may be changed due to administrative reasons, hence, candidates are advised to check website before appearing Walk-in Interview.

- The Director/Selection Committee has the right to accept / reject any application without assigning any reason thereof and no recommendation in this matter will be entertained.
- Canvassing and bringing pressure in any form for short listing, interview and employment will be a disqualification and barred from selection process.

  
Administrative officer

**Regional Medical Research Centre, N.E. Region (ICMR)**  
**Dibrugarh, Assam**  
**Application Form**

**Ref. Advertisement no.:**

1. Name of the post applied for: \_\_\_\_\_
2. Name of the Candidate : \_\_\_\_\_  
(in block letters) \_\_\_\_\_
3. Fathers Name : \_\_\_\_\_  
(in block letters) \_\_\_\_\_
4. Date of birth : \_\_\_\_\_  
(DD/MM/YY)
5. Sex (Male/Female) : \_\_\_\_\_
6. Address : \_\_\_\_\_  
(for correspondence) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Pin: \_\_\_\_\_
7. Mobile/Landline No. : \_\_\_\_\_
8. E-mail ID : \_\_\_\_\_
9. Nationality : \_\_\_\_\_
10. Religion : \_\_\_\_\_
11. Category : \_\_\_\_\_  
(GEN/ST/SC/OBC)
12. Marital Status : \_\_\_\_\_

Affix recent  
passport size  
colour  
photograph

13. Particulars of all examination passed and degree and technical qualifications obtained (commencing with the matriculation or equivalent examinations; additional qualifications may be mentioned in a separate sheet)

| <b>Sl. No.</b> | <b>Name of Examination Passed</b> | <b>Year of Passing</b> | <b>Board/University</b> | <b>Subject</b> | <b>Division/Class/Grade</b> |
|----------------|-----------------------------------|------------------------|-------------------------|----------------|-----------------------------|
|                |                                   |                        |                         |                |                             |
|                |                                   |                        |                         |                |                             |
|                |                                   |                        |                         |                |                             |
|                |                                   |                        |                         |                |                             |

14. Work Experience (additional experience may be mentioned in a separate sheet):

| <b>Sl. No.</b> | <b>Name of the Employer</b> | <b>Period of Service</b> |           | <b>Post Held</b> | <b>Pay Scale/ Salary</b> |
|----------------|-----------------------------|--------------------------|-----------|------------------|--------------------------|
|                |                             | <b>From</b>              | <b>To</b> |                  |                          |
|                |                             |                          |           |                  |                          |
|                |                             |                          |           |                  |                          |

15. Describe the duties and responsibilities of work experience in detail. (Use separate sheet if necessary)

**DECLARATION**

I \_\_\_\_\_ hereby declare and affirm that all the details mentioned above are true and correct to the best of my knowledge and belief I understand that in the event of particulars or information provided herein being found false or incorrect, my candidature is liable to be rejected or cancelled and in the event of my misstatement/discrepancy in the particulars being detected, after my appointment, my services are liable to be terminated without notice to me.

Date:

Place

Signature of the candidate

**UNDERTAKING**

I, \_\_\_\_\_ S/O \_\_\_\_\_ hereby agree that appearing in the written examination for the post of \_\_\_\_\_ does not confer me any right to the eligible in all aspects for appointment for the said post.

My candidature is liable to be rejected or cancelled if it is found that I do not possess the mandatory essential qualification, age, caste and other criteria as mentioned in the recruitment notification and do not fulfill the necessary requirements,

Date:

Place

Signature of the candidate