



HR DEPARTMENT

Notification No 11/2020 dated 01.12.2020

NOTIFICATION

Applications are invited from candidates who have successfully completed Apprenticeship training under the Apprentices Act in our Training School(s) prior to 2020, in the following categories for empanelment for engaging on **fixed tenure contract (adhoc)** basis:

1. Engineer Graduate Apprentice – Computer Science
2. Technician Diploma Apprentice – Civil

The engagement shall be for a term of two years, renewable for a maximum period of 2 spells of one year each, at the discretion of the Management.

Reservation for SC, ST, OBC (NCL), and EWS will be applicable as per Government Directives. The maximum age limit as on the date of notification is 35 years for general candidates. Relaxation in maximum age limit is permissible up to 5 years for SC/ST candidates and 3 years for OBC (NCL) candidates. However, later engagements from the list drawn up based on the notification will be subject to meeting the age limits as above, as on the date of engagement.

The engagement will be on the basis of batch wise seniority. In case of candidates with the same year of passing, token number allotted for Apprenticeship, shall be the basis for determination of seniority. Those Apprentices who have completed/ are completing apprenticeship in 2020 need not apply, as they will be considered for engagement against (further) requirement, if any, based on list of such candidates sourced directly from the Training School.

Candidates offered appointment as above will be paid a consolidated pay of Rs. 25,000/- per month for Engineer Graduate Apprentice Computer Science and a consolidated pay of Rs. 20,000/- per month for Technician Diploma Apprentice Civil. They will be eligible for an annual increase of 3% on consolidated pay and also Leave, Provident Fund, Shift allowance, TA & DA for duty travel as per Rules.

The engagement will be subject to the candidate being medically fit and continues to be medically fit during the period of contract as per the standards prescribed by the Company.

Note: Interested candidates from the panel may be considered for engagement for periods of shorter duration too, based on requirements of the Company at rates/ terms fixed by the Company for such engagement.

The applications in the prescribed format giving Name, photograph, date of birth, communication and email address, contact telephone number, details of qualification, category {Gen/SC/ST/OBC (NCL)/EWS} and self-attested copies of certificates to prove age, qualifications, category, National Apprenticeship Certificate (NAC)/Certificate of Proficiency (COP), may be sent to the office of the undersigned [**Dy General Manager (HR)IR, FEDO Building, The Fertilisers And Chemicals Travancore Limited, Udyogamandal. PIN-683 501**], so as to reach **on or before 14.12.2020**. Envelope containing the application shall be superscribed with "Application for Empanelment for Fixed Tenure Contract engagement – Apprentice". Originals of the documents shall be furnished when called for.

All further notifications shall be through the Company website and therefore candidates may visit our website www.fact.co.in for updates.

Sd/-

Deputy General Manager (HR)IR



**APPLICATION FOR ENGAGEMENT ON FIXED TENURE CONTRACT (ADHOC) BASIS
FROM EX-APPRENTICES OF FACT TRAINING SCHOOL**

(Notification No.11/2020 dated 21.11.2020)

Recent
Passport
Size Photo

Name of Applicant	:		Recent Passport Size Photo
Post Applied	:		
Date of Birth	:		
Gender	:		
Religion & Caste	:		
Category- UR /SC/ST/OBC (NCL)/ EWS <small>Please specify</small>	:		
If PWBD, Specify VH/OH/HH and %	:		
Election ID Card No	:		
Aadhaar Number	:		
Income Tax PAN	:		
Marital Status	:		
Father's Name	:		
Mother's Name	:		
Permanent Address with PIN code		Address for Correspondence with PIN code	
Phone Number	:		
E-Mail (All future correspondence if any, will be to this id only)	:		
UAN, If previously member of EPF	:		
ESI Number, if registered under ESI	:		

EDUCATIONAL QUALIFICATION (Qualification starting from Matriculation)

Name of Course	Institution	Duration (From – To)		Total Marks	% of Marks

Apprenticeship at FACT

Discipline	Period		Month & Year of Passing	Token No of Apprentice
	From	To		

Have you ever been engaged with FACT – YES / NO If Yes

Designation	Category	Division	Period of Employment

WORK EXPERIENCE (In chronological order)

Name of Organisation	Position Held	Employment (From – To)	Nature of Job / Job Responsibilities	Reason for leaving

I, _____ declare that the above details are true to the best of my knowledge and belief.

I understand that suppression of any facts and declaration of false information in the application will entail disqualification for appointment / termination from service anytime during the tenure of service. I am aware that the appointment is for fixed term.

Place:

Date:

Signature

Note: Self-attested copy of all certificates / Apprenticeship, ID cards, documents of the details mentioned in the application to be attached with the application. Print the application in back to back page.
