

NOTIFICATION FOR THE PROJECT POSTS

Advertisement No. 3/2020

Date: 18/12/2020

The Indian Council of Medical Research (ICMR) has initiated its flagship program by establishing an "India TB Research Consortium" to advance technology and product development by harnessing interdisciplinary expertise and regional complementary strengths and focus on building and strengthening scientific capabilities and generating a better understanding to aid accelerating the development of new diagnostics, new & improved vaccines and immunotherapies, drugs for TB.

Following post is to be filled purely on contractual basis for working under various TB projects under Division of Epidemiology and Communicable Diseases (ECD) (Unit-Tuberculosis, Leprosy and Tribal Health), ICMR Hqrs Office, New Delhi. Interested candidates for the position mentioned below are requested to send the application in the prescribed format with updated Bio-Data and one photograph up to 05:30 PM of 01st Jan. 2021 by email at teamtbcconsortium@gmail.com. Candidates applying for more than one post should apply separately. Late received applications will not be entrained. The list of Eligible shortlisted candidates will be displayed on ICMR website and shortlisted candidates would be informed telephonically or via email (provided in CV) for the interview on 04th Jan. 2021. A VC link for appearing in the interview shared with shortlisted candidates.

An interview would be held via webex/VC/ on 07th Jan. 2021 at 10.00 AM onwards. Web-Link to join the interview will be shared with eligible candidates about 30 minutes before the interview.

राजेन्द्र सिंह

Project: Project Management Unit for 'TB Vaccine trial'

I. Name of the Post	Scientist C (Medical) (Clinical Services)
Number of positions	Two
Essential Qualification:	Post Graduate Degree (MD/MS/DNB) after MBBS with one year experience OR Postgraduate diploma in medical subjects after MBBS with two years' experience OR MBBS degree with 4 years' in clinical research/trial after MBBS Degree
Desirable Qualification and & Experience:	a. Experience in conducting Vaccine/drug trial/clinical research /Clinical Management. b. Able to prepare safety reports and ensure the timely management and reporting of AEs an SAEs by sites by supporting them c. Experience in managing and maintaining databases for quality systems. d. Able to prepare SOPs for trial conduct and write safety reports and SAE narratives. e. Thorough knowledge of GCP, ICH guidelines and regulatory requirements for clinical trial conduct. f. Good communication skills.
Nature of duties:	a. Monitor the clinical trial and Prepare strategy for site monitoring and timely completion of recruitment targets and follow -up visits b. Checking of resources and Site initiation c. Monitor vaccine trial, check all the source documents and completeness of data CRFs and ensuring timely completion of data entry in compliance with study protocol. d. Review SAE tracker and SAE document repository every 15 days e. Prepare a patient tracker and discuss with site PI to ensure compliance and minimize missing visits of subjects f. To match the tracker every week against recruitment target for each site and take necessary actions accordingly g. Discussion with PI's and project staff for patient compliance h. Review of Ensure that all processes contributing to the performance of a clinical trial are conducted properly. i. Prepare and assist in preparing annual reports and quality trending reports. j. Prepare the site wise and consolidated site report regarding enrollment data vs. targets and share with Team lead/PO every week. k. Keep upto date with all quality and compliance issues and Report the status of the quality levels of the staff, systems and production activities. l. Any other job assigned by the PI or Programme officer m. Job requires frequent All India travel to sites for monitoring, quality assurance and quality management for at least 15 days a month.
Age Limit	Upper age limit for fresh recruits 40 years
Emoluments	Rs. 64,000/- (corresponding to PB-3 Rs. 15,600 – 39,100 + Grade Pay Rs. 6,600) + HRA as applicable
Tenure	One year (Extendable upto 2 years based on performance)

21/5/24 AIC

Project: India TB Research Consortium – Project Management Unit

2. Name of the Post	Consultant (Statistician/Senior Data Scientist)
Number of positions	One
Essential Qualification:	Professional with M.D. (Community Medicine) or Ph.D (Statistics/Bio Statistics) or M.Tech /Ph.D (Computer science) from recognized Institution with 15 yrs. of experience in data management of Clinical trials and published papers OR Retired government employee with requisite educational qualification as above and drawing pay in pay band of Rs.15,600/-39100+grade pay of Rs.6600/-at the time of retirement and having 15 years of experience in the data management of clinical trial/study.
Desirable Qualification and Experience:	a. Experience of Data Management in multicentric clinical trials/studies specially drug trials/vaccine trials. b. Experience in handling clinical trial data-base c. Experience in data-cleaning, raising database queries, query resolution. d. Experience in handling and monitoring eCRF based studies e. Experience in statistical analysis and preparation of report
Nature of duties:	a. To provide statistical support to all the studies/clinical trials Data management of all the clinical trials undertaken/coordinated by ITRC,ICMR b. Planning data analysis and overseeing data clinical management on site c. Preparation of Statistical Analysis Plan of various projects. d. Preparation of Clinical Study Report in consultation with implementing institutions. e. To provide statistical inputs on sample size calculation, data analysis etc. on development of protocols by ITRC. f. Data Management in multicentric clinical trials/studies specially drug trials/vaccine trials. g. Data-cleaning, raising database queries, query resolution. h. Monitoring data of eCRF based studies i. Statistical analysis of the studies and preparation of report j. Support in Manuscript writing k. The site visit may require travel outside Delhi l. Any other related work assigned by the Head/ Programme Officer
Age Limit	Upper age limit: 40 years for fresh candidates Or 70 years for retired candidates
Emoluments	Upto Rs.100,000/- per month depending upon academic qualifications, work experience and knowledge
Tenure	Upto 31 st March 2021

Project: National TB Prevalence Survey

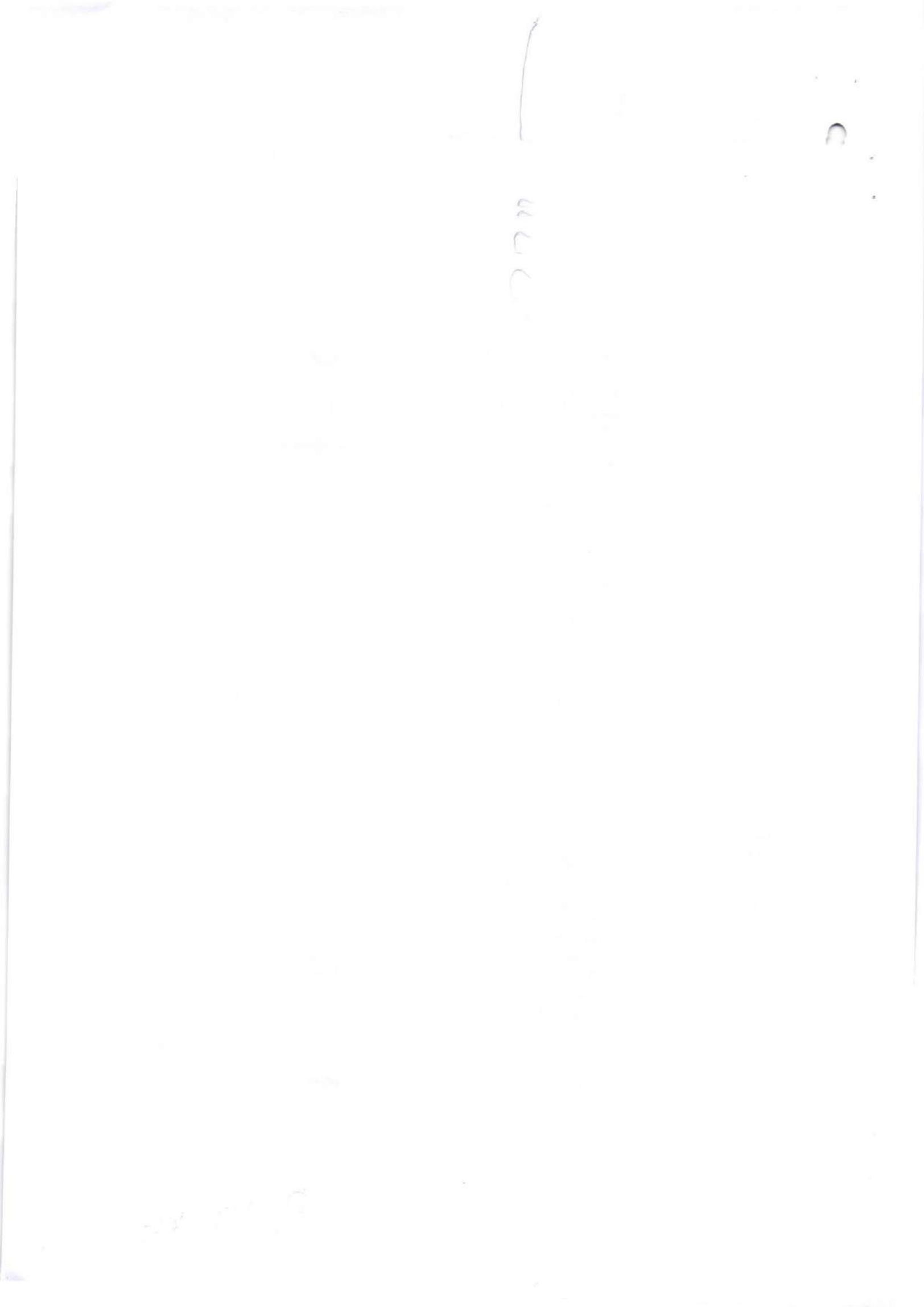
3. Name of the Post	Consultant [Survey Coordinator]
Number of posts	One
Essential Qualification:	MBBS degree recognized by MCI or equivalent degree from recognized University with Eight (8) years R&D/ teaching experience in the relevant subjects after MBBS degree. (OR) Post graduate degree (MD/DNB/MPH/MAE) after MBBS from recognized university with five (5) year R&D/ teaching experience in relevant subjects from recognized institutions (OR) Retired Govt. Medical officer with MBBS / MD degree having drawing pay in pay band of 15600-39000 or equivalent in VII pay scale and having adequate (minimum 10 years for MBBS and 6 years for MD) work experience in public

2/5/21

	health.
Desirable Qualification and Experience:	<p>a. Doctorate or MD or Master degree Community Medicine/ Preventive & Social Medicine/ Paediatrics/ Medicine/ Tropical Medicine/or MBBS with Community Health Administration/Health Administration/ / Epidemiology/ Public Health) from a recognized university</p> <p>b. Additional Post-doctoral research/teaching experience in relevant subjects in recognized institute(s)</p> <p>c. Knowledge of Computer Applications or Business Intelligence tools /Data Management</p> <p>d. Minimum One-year experience in RNTCP</p>
Job description:	<p>a. Get trained in Protocol of National TB Prevalence Survey, India as well as SOPs and training manuals</p> <p>b. Supervise and monitor Field Survey Teams in structured way as per SOPs</p> <p>c. Assist Project Management Unit in training & sensitizations of various stake holders at various level as well, as other preparatory activities for the survey</p> <p>d. Coordinate with Survey Team and State / local RNTCP team / National regional Institutes in establishing cluster survey activities</p> <p>e. Create regular reports on survey activities and give feedback to Survey Team and appraise Nodal officer for Survey at National Institute for Research in Tuberculosis and other Stakeholders</p> <p>f. Coordination with states for organizing training required for Survey</p> <p>g. Ensuring server maintenance, security and updates</p> <p>h. Assist in ongoing, interim analysis of survey activities and results</p> <p>i. Ensure timely completion of ongoing and pending activities</p> <p>j. Any other job as assigned by PI</p>
Age Limit	45 years for new candidates OR 70 years for retired Govt. employees.
Emoluments	Rs. 75,000 per month (consolidated)
Tenure	Upto 31 st March 2021

4. Name of the Post	Project Officer (Section Officer).
Number of posts	One
Essential Qualification:	Graduate in any discipline and 5 years' experience of administration/ Finance and Accounts work
Desirable Qualification and Experience:	<p>a. MBA / PG Diploma in finance</p> <p>b. Experience of administrative work in Govt / PSU</p> <p>c. Computer proficiency in packages like MS Word, Excel, power point , Outlook, Email operation etc.</p> <p>d. Knowledge of dealing with files, Noting, Letter drafting etc</p>
Nature of duties:	<p>a. Get trained in Protocol of National TB Prevalence Survey, India as well as SOPs and training manuals</p> <p>b. Review books of accounts for survey expenditure</p> <p>c. Assist PMU in taking administrative matters including handling day to day expenditure of PMU and arrange for approvals expenditure done field survey team</p> <p>d. Monitor Field Survey Teams especially for administrative (including procurement and expenditure) matters</p> <p>e. Ensure regular, timely report on Statement of expenditure for each field activity</p> <p>f. Undertake supervisory visits for internal review of expenditure by survey teams</p> <p>g. Any other job as assigned by PI</p>

21/03/2021



Age Limit	30 years
Emoluments	Rs. 32,000 per month (Consolidated).
Tenure	Upto 31 st March 2021

Project: The Global Fund for TB (2018-2021)

5. Name of Posts	Consultant (Accounts)
No. of posts	One
Essential Qualification & Minimum Experience required	Bachelor's Degree / Master's Degree in Commerce from a recognized University with sound knowledge of Accountancy and GFR with atleast 10 years' experience of Accounting Management from a reputed Institution/Project. OR Retired Government employee from the post of Section Officer or Account Officer or equivalent from Central Government or its Autonomous bodies with bachelor degree in any discipline drawing pay in the pay band Rs. 9300-34800 + Grade pay of Rs. 4800/- and above at the time of retirement and having at least 10 years work experience in the administration/finance and accounts matter.
Desirable	a. Proficiency in the latest Accounting packages and Knowledge of MS Office (Word, Power Point, Excel) along with latest version of Tally
Age	Up to maximum 65 years
Nature of Duties	a. Coordination of finance and administration related project activities and coordination at all sites. b. Communication to National agencies, MOH&FW regarding Statement of Expenditure and Utilization reports. c. Preparation of financial documents, Accounts books etc. d. Any other work that may be assigned from time to time by the concerned ICMR officials e. Job may require travel to the project field sites and attending outstation meetings.
Consolidated Emoluments	Rs.30,000/- per month (Consolidated)
Tenure	Upto 31 st March 2021

21/11/2020

Terms and Conditions:

1. Departmental candidates or candidates working/have worked on projects of ICMR Institutes/Centre's shall be given age relaxation to a minimum of five (5) years or a completed months/year based on earlier project service, whichever is less, they meet the essential qualification and experience prescribed for the post, with a view to provide them opportunity to compare with other candidates.
2. Age relaxation against post earmarked for reserved candidates will be as per Govt. of India Norms. No relaxation will be allowed in unreserved posts.
3. Qualification and experience should be in relevant discipline/field and from a reputed institution/organization recognized by relevant authority. Experience shall count from the date of completion of minimum educational qualification.
4. Submission of incorrect or false information during the process of personal discussion and/or video conferencing shall disqualify the candidature at any stage.
5. Mere fulfilling the essential qualification / experience does not guarantee selection.
6. Candidates employed in Govt. Service / Semi Govt. Autonomous Bodies of State / Central Govt. should submit a "No Objection Certificate" from their employer.
7. Above post is contractual for the duration offered may or may not be renewed subject to satisfactory performance and requirement.
8. Age will be reckoned from last date of receipt of application.
9. This post is purely temporary and co-terminable with the project. Employees will be on consolidated pay basis.
10. The appointment will be made on the basis of results of personal discussions and / or video conferencing mode.
11. Selected candidate will not have any right to claim for regular appointment in the council on the basis of contract appointment.
12. Late received applications will not be considered. Only short-listed will be informed via Phone/email and called for interview/video-conferencing, no correspondence will be entertained in this regard.
13. Incomplete application, without photograph or without copies of relevant certificates will not be entertained. The Director ICMR reserves the right to increase/decrease the no. of posts or reject the applications or cancel the applications or cancel the notification without assigning any reason thereof.
14. No TA/DA will be paid for appearing in interview /video conferencing. Any canvassing by or on behalf of the candidates or to bring political or outside influence with regard to selection/recruitment shall be disqualification.
15. Shortlisted candidates will be called for personal discussion and / or video conferencing after verification of essential qualification and experience.
16. **The application not received in the prescribed format or without giving details of format will be treated as invalid.**

GENERAL CONDITIONS:

The conditions of employment will be the same as that of the project staff on contract basis. The candidates have no right to claim for any regular employment at this institute.

The appointing authority has the right to accept/ reject any application without assigning any reason(s) and no correspondence in this matter will be entertained. However, the selection Committee reserves the right to reduce the experience in case of deserving candidates.

For any query please contact Mr. Ramesh Chand, Section Officer, Division of ECD, ICMR HQ., New Delhi @ extension number 259 /284 or at 011-26589699